



The Council of the
Isles of Scilly

*Town Hall
St. Mary's
Isles of Scilly
TR21 0LW
Telephone: (01720) 423680
Fax: (01720) 424017
Email: earlyyears@scilly.gov.uk*

**CHIEF EXECUTIVE AND DIRECTOR OF CHILDRENS SERVICES:
P.S.HYGATE, B.A., F.R.S.A.**

September 2009

Dear Parent / Guardian

**Re: 'Moving On' Funding to Visit Mainland Schools and Colleges
Post 16 Education and Training**

Parents of pupils in Year 11

Please find the attached forms which enable you to apply for a reimbursement grant of up to £120. The grant is funded by Extended Services and is available to support travel costs when accompanying your child to visit their prospective school or college.

The grant can be applied for at any time during the school year. Please retain this form until required, however spare copies will be available in School and from the Early Years and Youth Office at Carn Thomas.

Unless otherwise agreed, the grant will be issued after the visit. It is essential that receipts or tickets for flights / boat, petrol or car hire are submitted with the form. Payment will be issued by cheque from the Council made payable to the account holder specified on the application form. Forms and receipts must be submitted to the Early Years and Youth Office or via the school reception for my attention.

Regrettably we are unable to assist with the cost of visits to Independent Schools, the grant is linked to external funding and guidelines have been produced which outline how money can be spent.

Please do not hesitate to contact me if you require further information.

Best wishes

Helen McGuinness
Early Years and Youth Officer
Council of the Isles of Scilly

Tel. 01720 424303
e-mail hmcguinness@scilly.gov.uk

Year 11 Mainland Education Visit Grant Application Form	
Name of student	
Parent / Guardian contact details	
Name of school (s) / college (s) Visited. <u>Please be aware that this funding cannot be used for visiting independent schools.</u>	
What costs will the grant reimburse? i.e. flight, boat, petrol. What is the total amount claimed? Please attach receipts as evidence of expenditure.	£
I have read and understand the terms and conditions associated with the grant. Signature of parent / guardian	
Please make cheque payable to:	

On return and approval of this grant application form, funding of £120 can be released to support the cost of visiting a mainland education establishment. This grant is linked to external funding and guidelines have been produced which outline how money can be spent. Please ensure that you have also completed and attached the evaluation form.

For further information please contact Helen McGuinness at the Early Years
Office on
01720 424303 hmcguinness@scilly.gov.uk

Year 11 Mainland Education Visit Grant Evaluation Form

Parent's name:

Pupil's name:

Pupil's D.O.B.

Please tell us which establishment (s) was visited?

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Dates of visit(s)

What type of further education / training is your child planning to pursue (i.e. A-Levels, or maritime college)?

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Please can you tell us of any outcomes from the visit supported by this funding?

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Is there any further assistance or support that the Youth Service can offer in ensuring your child's smooth transition to mainland education?

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For support and guidance in securing suitable accommodation for your child, please contact Fran Brint, Youth Support Officer on 07709 176600.

Thank you for providing this information which will be held confidentially. Data will be used only for monitoring and evaluating grant funding.