

# COUNCIL OF THE ISLES OF SCILLY

## Registration Service

### GUIDANCE FOR THOSE WISHING TO FORM A CIVIL PARTNERSHIP IN THE ISLES OF SCILLY

1. As soon as a couple have decided to hold their Civil Partnership formation or ceremony in Scilly, they should contact the superintendent registrar to discuss date, time and venue.
2. The couple will also have to give notice of civil partnership to the Civil Partnership Registrar(s) of the district(s) in which they live. The cost of this is £30 each. This notice must be given in person by both parties and is valid for twelve months. Both parties should, therefore, attend the register office where they live as soon as possible after notice can be given. The period of Notice is fifteen days, after which the authorities (Schedules) can be issued. If either party is not a British or EEC citizen, or does not have a certificate of entitlement giving right of abode in the UK in their passport, then both parties must give notice of civil partnership at a designated Register Office. Any Register Office can give further information on this.
3. **Documents you may need to produce to the Civil Partnership Registrar:**

When you attend before the Civil Partnership Registrar to make the formal arrangements you will need to produce certain documents, for example, if you have been married, or in a Civil Partnership before, a decree absolute of divorce or dissolution of Civil Partnership bearing the court's original stamp, or if your partner died a certificate of their death.

You must also produce your birth certificate or passport (or some other identity document). Photocopies are not acceptable.

Evidence of address such as a council tax bill or bank statement also has to be produced.

Other documents may also be needed depending on the circumstances, for example, the consent of parents to a Civil Partnership where one of the couple is under the age of 18.
4. Only a civil, non-religious ceremony can be permitted by the Registrar. Any music, reading, words or performance which form any part of the ceremony must bear no more than a casual passing reference to anything religious, and this would have to be in an essentially non-religious context. The content of the ceremony must be agreed in advance with the Registrar who will be attending the ceremony.

5 Any rights of copyright for music, readings etc. permitted at the ceremony are a matter for the couple and the holder of the approval.

Amended 3rd January 2006.