



COUNCIL of the ISLES OF SCILLY

PLANNING AND DEVELOPMENT DEPARTMENT

Full Plans Application

The Building Act 1984 / The Building Regulations 2000

Office use only:

This Building Regulation 'Full Plans' application form can be sent to the addresses shown below :-

Council of the Isles of Scilly ,
Planning & Development Department,
Old Wesleyan Chapel,
Garrison Lane
St Mary's,
Isles of Scilly
TR21 0JD

Tel: 01720 424350
Fax: 01720 424317
Email: planning@scilly.gov.uk

Data Protection

We will keep any information you give us, in our records, including on computer. We will only use it for the purposes for which you gave it to us and to provide other council services. We will not sell or give the information to a third organisation, unless it is for anonymous survey, or in connection with government anti-fraud investigations.

General notes

1. The applicant is the person on whose behalf the work is being carried out, i.e., the building owner.
2. Generally, 2 copies of the plans and details should be submitted, although where consultation with the fire authority is required, 4 copies of all drawings and details will be required. This requirement includes flats with common area.
3. The fee is dependant on the type of work proposed, please see our separate fee guidance. You may be able to be considered for a 'disabled persons' exemption. Any cheques should be made payable to Council of the Isles of Scilly.
4. Anyone proposing building works are reminded that a separate permission under The Town & County Planning Acts, may be required.
5. Prior to starting work on site, 48 hours notice of commencement must be provided to the council.
6. Further information and advice in respect of Building Regulations can be obtained from your local council, as detailed at the top of this sheet.

Finally, a checklist

Have you done the following ?

- | | |
|--|--------------------------|
| 1 Filled in all parts of the form... | <input type="checkbox"/> |
| 2 Provided a site location plan, including boundaries... | <input type="checkbox"/> |
| 3 Provided detailed plans and specifications... | <input type="checkbox"/> |
| 4 Provided a cheque for the correct charge... | <input type="checkbox"/> |