

* If you are unhappy with the decision about eligibility to Home to School Travel Allowance you can discuss this with the Home to School Travel Allowance Administrator.

* You will need to fully explain why you are not happy with the decision, giving evidence where it is needed to support your case.

* If you are still unhappy with the decision you can log a complaint via the Council website or by way of a leaflet available from the Town Hall Reception

* Your eligibility will be reviewed by a senior officer and you will be informed of the result.

* If, after the complaint has been reviewed by the senior officer you are still unhappy with the decision, there is a further stage of appeal.

* You can again log your appeal request via the Council website or by filling in an appeals form available from the Town Hall Reception

Home to School Travel Allowance Complaints Guidance

* The eligible home to school travel allowance, as a school age pupil must travel a distance of more than 2 miles if under 8 years of age or 3 miles if aged 8 or over.

* It is possible for a child who is temporarily medically unable to walk to school to receive home to school travel allowance.

* Home to school travel allowance, at a rate of 40p per mile, will be paid to the parents of the eligible child by way of a cheque each term.

* An application form must be completed for each child under 6 who requires home to school travel allowance.

* If you are in receipt of the maximum child tax credit, your child receives free school meals and you live more than 2 miles away from the school if your child is under 8 yrs or three miles if your child is over 8 yrs old, you will be entitled to home to school travel allowance.

* The Home to school travel allowance is subject to regular reviews.

Applying for Home to School Travel Allowance Guidance

Home to School Travel Allowance...

Home to school travel allowance on the Isles of Scilly is made via a payment to the parent of the eligible child, at the value of 40p per mile.

Parents may use this money to pay for petrol or to use a private hire vehicle. There are no "Council registered" taxi vehicles on the Islands, consequently it is not possible to provide transport as an alternative to the travel allowance payment.

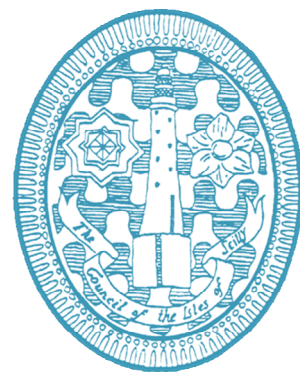
Useful contacts

Home to School Travel Allowance Administrator
01720 424046
hometoschooltravel@scilly.gov.uk

You can gain further information about Home to School Travel Allowance by visiting the Council web site or visiting the Town Hall Reception
www.scilly.gov.uk/hometoschooltravel

Five Island School
01720 422929
fisonline@scilly.gov.uk

COUNCIL OF THE ISLES OF SCILLY



HOME TO SCHOOL TRAVEL

GUIDANCE LEAFLET

If you require this document in an alternative language, in larger text, Braille, easy read or in an audio format, please contact diversity@scilly.gov.uk
Or telephone 01720 424046