



Queen Elizabeth Community Sports Facilities Pay and Play Booking Form



Hirer's details:

Name: _____

Address: _____

Phone: _____ Mobile: _____

Email Address: _____

Booking request:

Date	Times		Space required (tick one)
	From:	To:	Sports Hall: <input type="checkbox"/> Whole hall <input type="checkbox"/> Half hall (2 courts) <input type="checkbox"/> 1 court <input type="checkbox"/> Whole MUGA <input type="checkbox"/> Netball court <input type="checkbox"/> Half MUGA

Number of persons estimated to be present at booked session

Any other requirements (e.g. equipment, please specify):

Charges 2014/15 (per 55 minutes)

	Standard	Concessionary*
Sports Hall: Whole Hall (4 Courts)	£31.50	£25.20
Half Hall (2 Courts)	£15.75	£12.75
1 Court	£7.90	£6.30
	Active Scilly Members **	
Whole Hall (4 Courts)	£22.00	
Half Hall (2 Courts)	£11.00	
1 court	£5.50	

* Where concessionary rates are offered to local clubs and community groups (over 6 persons) who are made up of over 65% of users that are: Over 60 years, Under 16 years, those with a disability.

** New fee for 14/15 only available for on the day "ad hock" bookings, all people within the booking must be Active Scilly members to be eligible fro the member discount.



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Please turn over

Terms of Casual Hire/Pay and Play

I apply for use of the accommodation and facilities stated and if my application is approved, I will pay the charges due and comply with the conditions of hire which I have read and understand:

- I have attained the age of 18.
(In the case of users under 18 years this form should be signed by a parent or guardian who will be responsible for the indicated hire period.)
- I understand that use of the sports facilities; Queen Elizabeth Community Sports Hall, MUGA and/or Netball Court, is permitted entirely my own risk and users must satisfy themselves that they have taken all reasonable health and safety precautions.
- I acknowledge that all due regard has been taken concerning appropriate safeguarding measures.
- I understand that it is the responsibility of the hirer to ensure that the sports facilities are left in a clean and clear condition, ready for the next users.
- I agree to abide by the Sports Facilities 'House Rules'.
- I have been made aware of the appropriate facility risk assessment.

Please note that the Council of the Isles of Scilly (CIOS) will not in any circumstances be responsible for injury to persons (except in the case of negligence by CIOS) or any damage to or loss of goods or property brought onto the premises. The hirer will be responsible for any damage done to the premises or equipment during period of use.

Payment

Pay and Play is deemed as being 'one off' or non frequent and non patterned bookings. Payment must be made at the booking stage. If the booking is made for some time ahead, (i.e., a period of three months or over in advance) the hirer is subject to a deposit of 20% and will be charged at the rate in force at the date of the function. The balance of payment must be paid at the time of the event, or the facilities will not be made available to them. The deposit will also be forfeited under these circumstances.

Signature of applicant

PRINT NAME

OFFICE USE ONLY:

In the case of the indicated session booking the responsible person/s are:

Trained first aider: _____

Safeguarding representative: _____