



Council of the Isles of Scilly

Commercial Waste Permit Application

2024/25

This form should be completed by anyone who would like to apply for a Commercial Waste Permit to dispose of commercial waste or recycling **ONLY** at the Porthmellon Waste & Recycling Site.

Please return the completed form to zerowaste@scilly.gov.uk, or in hard copy to the Library, Porthcressa. You will receive confirmation within **5 working days** of your application. Please retain a copy for your records .

Applicant Details	Company Details
Name:	Name:
Address:	Address:
Postcode:	Postcode:
Telephone No.(day time):	Telephone No. (day time):
Email Address:	Email Address:

Please select from the following options:	
I have never had a permit before:	
My previous permit has expired:	
I have changed my vehicle and/or address and need to replace my permit	
I have lost my original permit:	

Waste Carriers Licence Details	
Waste Carriers licence number:	
Expiry Date:	

Vehicle Details
Vehicle Registration Number:
Vehicle make, type, model:
Vehicle Colour:
Business name identified on the vehicle:
If yes, please state details:
Trailer size (if applicable):
Legal gross weight:



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Commercial Waste Permit Fees & Charges

Please note that applications will only be processed once payment has been made.

Permit Duration	Fee	Payment Type (cash, cheque, credit, invoice)
7 Days	£12.00	
1 Month	£22.00	
8 Month	£148.00	
12 Month	£202.00	
Replacement Permit (if lost)	£7.00	

Signature:

Date:

Declaration: I confirm that the information provided by me on this form is correct. I have read the Terms & Conditions for the use of the Commercial Waste Permit and agree to be bound by them. I give consent for the processing of my data.

Data Protection: The information you provide on any Infrastructure Service form is private and confidential for more information on how your information is protected please visit us on scilly.gov.uk/ or contact us on 01720 424450 or zerowaste@scilly.gov.uk

Official Use Only	Date	Initial
Payment made:		



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Commercial Waste Permit

Terms and Conditions

2024/25

Terms and Conditions for use of a Commercial Waste Permit (the “Permit”) to dispose of commercial waste only at the Porthmellon Waste Site.

The Permit entitles the applicant(s) (“you”) to dispose of commercial waste at the Porthmellon Waste Site subject to the following terms and conditions:

1. You may only use the Permit to access the Porthmellon Waste Management Site in order to dispose of Commercial Waste. Commercial waste is that arising from any commercial activity, including that which you run from your home, construction, demolition, industry and agriculture.
2. Leaving waste outside the gates is considered fly tipping. The Council of the Isles of Scilly reserves the right to investigate and initiate legal proceedings.
3. You must present the Permit to staff on each and every visit for verification and marking.
4. Failure to produce a permit will lead to refused access to the site.
5. You must comply with site instructions and conditions of use which may be notified to you by the Council of the Isles of Scilly operatives at the time of your visit.
6. A Permit is required for all vehicles disposing of commercial waste.
7. Commercial waste must only be disposed of on commercial waste days.
8. The Permit allows multiple visits per vehicle in one, eight or twelve month periods (depending on the permit purchased) from the date of issue of the Permit. On expiry of the period, a new Permit must be obtained.
9. The Council will levy a charge in accordance with the Council’s Operating, Access and Acceptance Policy, per kilo of commercial waste disposed.
10. If any of the details you have supplied on the application form change you must inform the Council of the Isles of Scilly Infrastructure Department, Town Hall, St Mary’s, Isles of Scilly TR21 0LW immediately. If your vehicle has changed you must return the Permit and a replacement Permit will be issued. It is not acceptable to amend the Permit yourself. Defacing or amending the permit will invalidate it.
11. If you misplace your permit a charge of £7.00 will be levied to replace it.
12. The Council of the Isles of Scilly has a policy of zero tolerance to violence, aggression, threatening behavior or harassment toward staff/contractors or other site users. Any incidents will be recorded and investigated.
13. You agree not to cause a mess on site whilst depositing waste. If you do make any mess, you agree to a) clear it up yourself or b) request assistance from a site attendant to clear up.
14. Any cost incurred by the Council in relation to any cleanup necessary which has been caused by you, will be borne by you.
15. You agree to site Safety Operating Procedures and agree to comply with the site’s health and safety policy and to take instruction from the Waste Site Supervisor or operatives.
16. You agree to adhere to the site’s speed restrictions.
17. You agree that all your employees will be informed about the terms and conditions of using the site and that they will adhere to them.
18. You agree to pay for all disposed waste signed for as per Weighbridge Tickets issued.
19. You agree to pay your invoice within 28 days of the date of invoice.
20. Repeated failure to pay the invoiced sum will result in the withdrawal of your permit.
21. The Council of the Isles of Scilly is required to record details relating to your visit including the type of waste of which you are disposing. The Council of the Isles of Scilly may use these details for the purposes of preventing or detecting crime and taking enforcement action.
22. The Council of the Isles of Scilly will monitor site usage and reserve the right to investigate any suspected breach of these terms and conditions. Details may be passed on to the relevant enforcement officers and/or third parties in accordance with the Data Protection Act 1998.
23. The Council of the Isles of Scilly reserves the right to cancel your Permit or amend the operation of the Permit scheme at any time.
24. Permits will not be refunded.
25. Permits are non-transferable.



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Commercial Waste & Recycling Fees and Charges 2024/25

Commercial Waste and Recycling Gate Fee/Disposal	
Item Description	Fee
Residual Waste (per tonne)	£550.00
Asbestos - Bonded (per tonne)	£1,190.25
Car Tyre - Off Rim (per item)	£8.00
Van Tyre & 4x4 - Off Rim (per item)	£11.00
Lorry Tyre - Off Rim (per item)	£21.00
Agricultural Tyre - Off Rim (per item)	£26.00
Dry Mixed Recycling (per tonne)	£475.00
Green Waste (per tonne)	£150.00
Flat Glass (per tonne)	£331.00
Scrap Metal (per tonne)	£165.00
Fridges and Freezers (per item)	£30.00
Large Electrical Item (per item)	£30.00
Small Electrical Item (per item)	£6.00
Bulky Waste e.g. Mattress (per tonne)	£550.00
Used Fuel Oil and Diesel (per tonne)	£207.00
Paint (per tin)	£31.00
Car Batteries (per item)	£5.00
Cooking Oil	£1.00
Mixed Scrap Waste (per tonne)	£550.00
High-Grade Cardboard e.g. brown cardboard boxes and banana boxes (clean and dry)	£222.00
Glass (bottles and jars)	£0.00