



COUNCIL OF THE ISLES OF SCILLY

FIRE & RESCUE SERVICE

ACTION PLAN

2014/2015

INTRODUCTION

Purpose: The Fire and Rescue Service's (FRS) Integrated Risk Management Plan (IRMP) is to provide direction, focus, objectives and aims for the FRS to deliver upon allowing it to work toward our agreed vision **"to maintain and sustain the Isles of Scilly as the safest community in which to live, work or visit"**.

The Action Plan is generated by the Fire and Rescue Authority's desire to maintain a high level of service and to improve that service. The IRMP provides the basis and drive for improvement which is available from our website www.scilly.gov.uk. The Council of the Isles of Scilly provides an over arching strategic plan which the IRMP services.

The Action Plan evolves on an annual basis driven by many influences including recommendations following audit, assessment and review, consultation with staff, elected members and the public. National, regional and local influences including new legislation, regulation or identified best practice also play a part.

Each action is assessed for impact in respect of resources and cost to ensure it is affordable. A responsible person and deadlines are identified for monitoring purposes. Progress is reported to the elected members of the Council forming the General Purposes Committee at their regular meetings.

The actions are grouped in to three service delivery areas.

FIRE SAFETY

The Fire Safety function, with support from all FRS personnel, co-ordinates effective fire safety advice and education to the general public, business community and visitors to the Isles of Scilly. The purpose of which is to reduce the number of fire related deaths, injuries and property damage.

The function also discharges by inspection and report, the statutory fire safety functions of the Fire Authority. These include the Fire and Rescue Service Act 2004, the Regulatory Reform (Fire Safety) Order 2005 and other legislation where a statutory duty to consult the Fire Authority is imposed.

Specific Objectives	£ Cost/ Resource	Respon- sibility	Target Completion Date
Maintain the Home Fire Safety revisit programme to include electrical equipment tests and validation of previous visits. 100 visits	£5k specific funding in the FRS budget	FSTO	March 2015
Maintain the fire safety premises inspection programme to ensure compliance with the requirements of the Regulatory Reform Order. (40 visits)	As deter- mined in the FRS budget 14/15	FSTO	March 2015

OPERATIONS

The requirement of the Fire and Rescue Services Act 2004 will be met through the provision of an effective operational response capability. Standards for fire cover will be maintained through a professional system of emergency call management and effective deployment of trained personnel, equipped with the appropriate fire-fighting resources.

Specific Objectives	£ Cost/ Resource	Respon- sibility	Target Completion Date
Vehicle adaption for the Garrison	Contained within the capital plan	CFO/ Station manager	March 2015
Appliance tank replacement/removal for St Marys major fire appliance	Estimated cost £6000	Station Manager	August 2014
Determine implications from BA procedural document	10 days Staff time	Station Manger	November 2014
Upgrade and refurbish two old GP1600 pumps	2 days Staff and admin time	Station Manger	July 2014

Identify, and purchase replacement firefighting branches	Within the capital plan	Station Manager	September 2014
Crash rescue equipment replacement and change out with training	6 days	Station Manager	November 2014
Tresco vehicle refurbishment.	Within capital programme	CFO SAOFRO	June 2014

Investigate additional incident guidance for local scenarios	7 days	CFO	December 2014
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CFO – Chief Fire Officer
FSTO – Fire Service Technical Officer
SM – Station Manager.
SAOFRO – Senior Airside Operations & Fire & Rescue Officer

ACTION PLAN UPDATE 2013/14

The following actions were identified for delivery in the Fire Service during the previous year.

Specific Objectives	Completed
Maintain the Home Fire Safety revisit programme to include electrical equipment tests and validation of previous visits. 100 visits	127 visits
Maintain the fire safety premises inspection programme to ensure compliance with the requirements of the Regulatory Reform Order. (40 visits)	42 visits
Upgrade breathing apparatus cylinders with pressure relief safety valves to reduce the dangers from valve failure.	Completed
Introduction of thermal camera technology and training to off islands	Completed
Vehicle adaptation for the Garrison administration and management	Carried forward to 2014/15
Tresco vehicle refurbishment.	Carried forward to 2014/15
Crash rescue equipment replacement and change out with training	Carried forward to 2014/15
Review crew trailer riding provision on off island trailers and identify improvements.	Completed

Present training for fires in small boats and marine craft.	Completed
Evaluation and impact of the fire and rescue operational guidance: Breathing apparatus on the service.	Completed
Review and update the local instruction manual as part of the control document systems.	Completed
Undertake peer review process with the Local Government Association (GP report 16.10.12)	Carried forward to 2014/15
Review of retained firefighter contracts to reflect current terms and conditions of service.	Completed

ADMINISTRATION, PERSONNEL & ESTABLISHMENT

To provide and manage personnel, training and establishment administrative functions. To assist in the development and implementation of the Council's personnel policies, procedures and employment practice.

Specific Objectives	£ Cost/ Resource	Responsibility	Target Completion Date
Undertake peer review process with the Local Government Association	Externally funded by the DCLG (10 Days CFO)	CFO	October 2014
Implement pension changes 2015 scheme	No cost Estimated 5 Days CFO and admin time	CFO	March 2015
Implement pension options 2006 scheme RDS pension backdate agreement	No cost Estimate 12 Days CFO and admin time	CFO	March 2015

In the event of an emergency dial 999 and ask for the service you require.

Non-emergency advice and information on fire related issues is available from:-

Fire and Rescue Service Administration Headquarters,
St. Mary's Airport,
St. Mary's,
Isles of Scilly.
TR21 0NG

Telephone: 01720 424335
Email: fire@scilly.gov.uk

Website: www.scilly.gov.uk