



Council of the ISLES OF SCILLY

Terms and Conditions: Porthmellon Waste Site

For Householders

1. Use of the Household Waste and Recycling Centre (HWRC) at the Porthmellon Waste Site is for household waste and recycling and for Isles of Scilly residents only. Commercial waste from businesses is not permitted to be disposed of as household waste.
2. Check if your vehicle requires a temporary vehicle permit **before attending** – [check vehicle](#) . You will not be allowed onto site without a valid permit.
3. Household waste and recycling shall only be disposed of on Household waste days. Commercial waste must not be disposed of with Household Waste.
4. Waste and recycling should be sorted before bringing to the site. Householders must use the correct containers when disposing of waste and recycling.
5. Leaving waste outside the gates of the Porthmellon Waste Site is considered fly tipping. The Council of the Isles of Scilly reserves the right to investigate and start legal proceedings.
6. Children and pets are not permitted on site unless they remain in your vehicle at all times.
7. Pedestrians are permitted on site, but must follow the pedestrian walkways as signposted
8. You must keep to the site speed limit of 5mph

9. You may be asked to complete an origin of waste declaration form. This is to confirm that the waste is Household Waste and is not business or commercial waste being disposed of for profit.
10. Abuse and threatening behaviour towards site staff and other users of the site will not be tolerated. Any person who expresses violent or abusive behaviour towards any member of staff or any other site user(s) will be asked to leave the site, and, if deemed necessary, the Police will be informed. The Council of the Isles of Scilly reserves the right to ban users of the site who exhibit this behaviour.
11. For the safety of site staff and site users CCTV may be in operation at the site.
12. You must comply with site instructions and conditions of use which may be notified to you by the Council of the Isles of Scilly operatives at the time of your visit.
13. Site staff will aim to provide assistance when reasonable. Please do not overload bags and ensure bags are only filled in volumes that can be safely managed.
14. The Council of the Isles of Scilly may track visits and will investigate any suspected breach of these terms and conditions. Details may be passed on to the relevant enforcement officers and/or third parties in accordance with the UK GDPR and Data Protection Act 2018.

For Commercial Permit Holders

Use of the Porthmellon Waste Site for the disposal of Commercial Waste and Recycling is only permitted for Commercial Waste Permit holders, the terms and conditions of which are as follows:

1. You may only use the Permit to access the Porthmellon Waste Management Site in order to dispose of Commercial waste and recycling . Commercial waste is that arising from any commercial activity, including waste from self-catering holiday lets, B&Bs, or any businesses which you run from your home including agriculture.
2. Leaving waste outside of the Porthmellon Waste Site gates is considered fly tipping. The Council of the Isles of Scilly reserves the right to investigate and initiate legal proceedings.
3. You must comply with site instructions and conditions of use which may be notified to you by the Council of the Isles of Scilly operatives at the time of your visit.
4. A Permit is required for all vehicles disposing of commercial waste.
5. Commercial waste must only be disposed of on commercial waste days.
6. The Permit allows multiple visits per vehicle in one, eight or twelve month periods (depending on the permit purchased) from the date of issue of the Permit. On expiry of the period, a new Permit must be obtained.
7. The Council will levy a charge in accordance with the Council's Operating, Access and Acceptance Policy, per kilo of commercial waste disposed.
8. If any of the details you have supplied on the application form change you must inform the Council of the Isles of Scilly Environment Service, Porthmellon Enterprise Centre, St Mary's, Isles of Scilly TR21 0LW immediately. If your vehicle has changed you must return the Permit and a replacement Permit will be issued. It is not acceptable to amend the Permit yourself. Defacing or amending the permit will invalidate it.
9. If you require a physical permit, and misplace it, a charge of £7.00 will be levied to replace it.
10. The Council of the Isles of Scilly has a policy of zero tolerance to violence, aggression, threatening behavior or harassment toward staff/contractors or other site users. Any incidents will be recorded and investigated.
11. You agree not to cause a mess on site whilst depositing waste. If you do make any mess, you agree to a) clear it up yourself or b) request assistance from a site attendant to clear up.
12. Any cost incurred by the Council in relation to any cleanup necessary which has been caused by you, will be borne by you.

13. You agree to site Safety Operating Procedures and agree to comply with the site's health and safety policy and to take instruction from the Waste Site Supervisor or operatives.
14. You agree to adhere to the site's speed limit of 5mph.
15. You agree that all your employees will be informed about the terms and conditions of using the site and that they will adhere to them.
16. You agree to pay for all disposed waste signed for as per Weighbridge Tickets issued.
17. You agree to pay your invoice within 28 days of the date of invoice.
18. Repeated failure to pay the invoiced sum will result in the withdrawal of your permit.
19. The Council of the Isles of Scilly is required to record details relating to your visit including the type of waste of which you are disposing. The Council of the Isles of Scilly may use these details for the purposes of preventing or detecting crime and taking enforcement action.
20. The Council of the Isles of Scilly will monitor site usage and reserve the right to investigate any suspected breach of these terms and conditions. Details may be passed on to the relevant enforcement officers and/or third parties in accordance with the Data Protection Act 1998.
21. The Council of the Isles of Scilly reserves the right to cancel your Permit or amend the operation of the Permit scheme at any time.
22. Permits will not be refunded.
25. Permits are non-transferable.