



**Council of the
ISLES OF SCILLY**

Licensing Department
Town Hall
St Mary's
Isles of Scilly
TR21 OLW
Tel: 03001234105
licensing@scilly.gov.uk

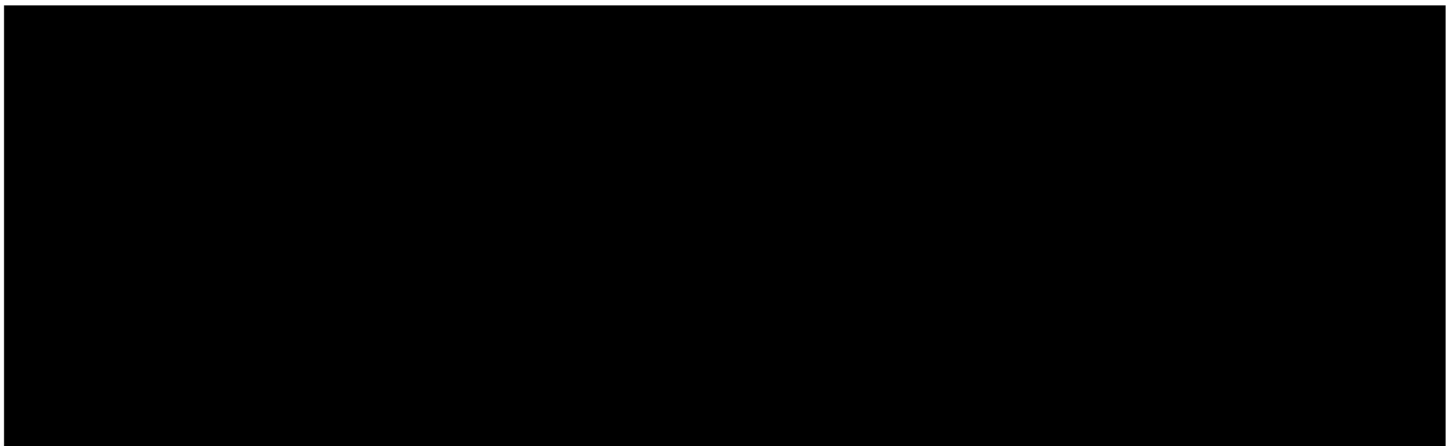
**Application/Renewal/Variation for a STREET TRADING CONSENT
to be granted under the
LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1982**

Please ensure that you have read the Council's
[Street Trading Policy](#) prior to submitting an application

APPLICATION TYPE (Please mark 'X')	
New	X
Renewal - please quote existing licence number	
Variation - please quote existing licence number Please provide full details of variation requested; <i>(continue on separate sheet if necessary)</i>	

APPLICANT'S DETAILS	
Title	*Mr / Mrs / Miss / Ms / Other (*delete as appropriate) mr
Forename/s	Eugene James
Surname	Hogan

BUSINESS DETAILS	
Are you a sole trader, business or organisation? (please state)	SOLE TRADER
Trading Name (T/A)	SCILLY FISH
Business Name, if different from above	
VAT Number (if applicable)	
Registered with Companies House? (y/n)	
Please name any persons connected with the company, such as Directors, Partners, Managers etc. and their address.	



LOCATION
<p>The location(s) in which I wish to trade is (are): <i>(Please accurately describe area(s) and please note the prohibited streets as shown in the policy)</i></p>
PORTHCRESSA TOILETS & RECHABITE SLIP

DETAILS OF VEHICLE/STALL		
Please Indicate	MOBILE (YES)	STATIONARY
Please provide a description of vehicle or stall from which you intend to trade; IT A FISH AND CHIP VAN		
A photo must also accompany this application (if new or variation)		
Length: 22 FT	Height:11FT	
Width: 9FT	Depth:	

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OPERATION DAYS / TIMES			
Which times and days do you wish to operate your license? <i>(note that Street Trading is restricted to 6 hours per day, with your last sale at 2000hrs)</i>			
DAY	TIMES	TOTAL HOURS	LOCATION

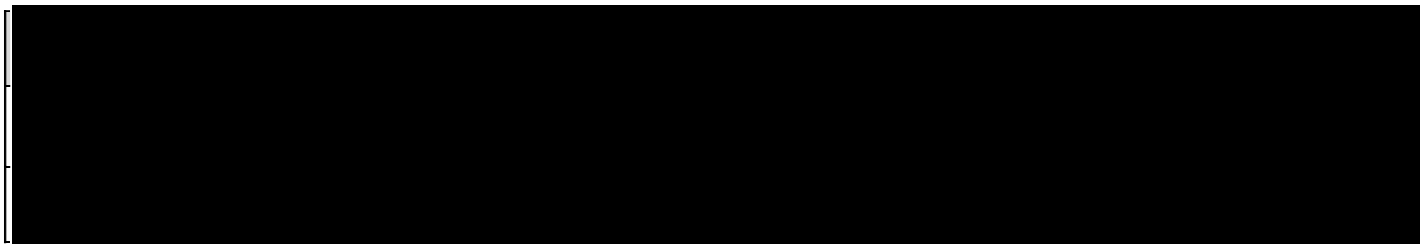
Monday	5pm – 7.30pm	2.5	
Tuesday	5pm – 7.30pm	2.5	
Wednesday			
Thursday	12pm – 1.30pm & 5pm – 7.30pm	4	
Friday	5pm – 7.30pm	2.5	
Saturday	5pm – 7.30pm	2.5	
Sunday			

Please state any seasonal variations in the box below:

PRODUCTS / ARTICLES FOR SALE

Please give full details of Products / Articles you propose to offer for sale
(note that it is an offence to sell anything that you fail to list here)

Are you intending to sell food or drink?	Yes (both, soft drinks only)
Are you intending to cook/prepare hot food onsite	Yes
Are you registered as a food business?	Yes
Local Authority where registered	Isles of scilly



insurance prior to trading (please see conditions for details of cover required).



ADDITIONAL DETAILS

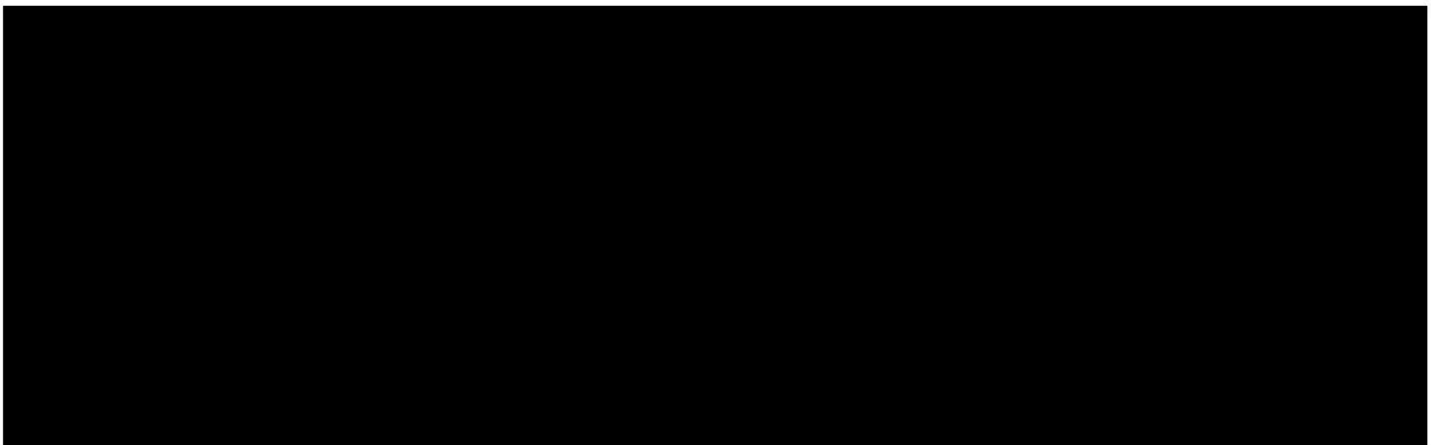
Please provide any additional information relevant to your application, e.g., any requests for exemption to standard conditions;

(continue on separate sheet if necessary)

PAYMENTS

The relevant **License Consent Fee** must be paid before your application can be processed and is non-refundable (unless your application is formally refused).

If your application is approved, additional **Trading Fees** are payable prior to you commencing trading. The fees depend on how many days of the week and number of months you intend to trade. See charging structure for street trading license applications on page 8.





On receipt of the application, accompanied by all the requested relevant documents, the application will be advertised by way of a notice for 28 days, to allow for representations.

After the 28-day notice period, you will be informed of a decision. Trading, prior to being properly issued with a consent, is illegal and would likely result in the immediate termination of your license, with no recompense. For further details of this please see the Street Trading Policy document.

STATEMENT

I hereby make application for the grant of a Street Trading Consent in Accordance with Section 3 and Schedule 4 of the Local Government (Miscellaneous Provisions) Act 1982.

I have read and accept the Street Trading Policy of the Council of the Isles of Scilly, ratified in January 2022, and shall operate under these terms and conditions.

All details submitted on this form are true and accurate

This form, when completed, must be sent to: -

Street Trading Consent Licensing Department Council of the Isles of Scilly Town Hall, St Marys Isles of Scilly, TR21 0LW

OFFICE USE ONLY:

Date Received by Licensing Department	
Amount Paid	
Receipt Number	
Signed by	
Application Decision (after 28-day notice period)	

CHARGING STRUCTURE FOR STREET TRADING LICENSE APPLICATIONS 2023 - 2024

(indicative, with effect from the 17th February 2022)

ISLES OF SCILLY Local Authority		
License New	Renewal	Variation
£182	£102	£102
Trading Fees		
Occasional	£ 5 per day	
1 day a week	£21 per month	
2 days a week	£43 per month	
3 days a week	£64 per month	
4 days a week	£86 per month	
5 days a week	£107 per month	
6 days a week	£129 per month	
7 days a week	£150 per month	

PRIVACY NOTICE

How we will use the information about you? The Council has a general discretion to grant street trading consent. We will use the information to consider if a licence can be issued, renewed or remain in force. We may use your contact details to provide you with information or to ask your views on certain matters. This could include for example: - Changes in law, policy, or procedures. Provision of training & seminars. Seeking views on customer satisfaction.

Who else will we share your information with? We will use your information in relation to your application and any consent issued.

This may include checks with internal and external partners as follows: -

Devon and Cornwall Police

The Council's;

Highways Department

Planning Department

Environmental Health

Trading Standards

Fire and Rescue Department

Licensing Committee

Harbour Authority

Legal Team

The Council of the Isles of Scilly is under a duty to protect the public funds it administers. To this end we may use the information you have provided on this form for the prevention and detection of fraud. We may share your information with bodies who audit or administer public funds. This would include the Police and the Department for Work and Pensions.

Information is also provided to Government Cabinet Office under its National Fraud Initiative.

Safeguards. Your data will need to be held within The Council of the Isles of Scilly secure network and premise. It will not be processed outside of the UK, the EEA. Access to your information will only be made to authorised members of staff. Staff must process it for the purposes outlined in this privacy notice.

How long will we keep this information for? Your information will need to be kept for 3 years. This is from the date you last accessed the service, or, for 3 years after any licence issued ceases to have effect.

What are my data rights? Your personal information belongs to you and you have the right to:

- be informed of how we will process it
- request a copy of what we hold about you (in a commonly used electronic format if you wish). If you provided this to us electronically for automated processing, we would return it in the same way)
- have it amended if it's incorrect or incomplete
- have it deleted (where we do not have a legal requirement to retain it)
- withdraw your consent if you no longer wish us to process
- restrict how we process it

- object to us using it for marketing or research purposes
- object to us using it in relation to a legal task or in the exercise of an official authority
- request that a person reviews an automated decision where it has had an adverse effect on you

How do I exercise these rights?

If you would like to access any of the information we hold about you or have concerns regarding the way we have processed your information, please contact: -

Simon Mansell, Data Protection Officer, Council of the Isles of Scilly, Town Hall, St Marys, Isles of Scilly, TR21 0LW

Tel: 0300 1234 105 Email: smansell@scilly.gov.uk

I don't agree with something

We would prefer any complaints to be made to us initially so that we have the opportunity to see if we can put things right. However, if you are unhappy with the way we have processed your information or how we have responded to your request to exercise any of your rights in relation to your data, you can raise your concerns directly with the Information Commissioner's Office: Tel No. 0303 123 1113 or <https://ico.org.uk/concerns/>