

Application for a premises licence to be granted under the Licensing Act 2003

Please read the following instructions first

Before completing this form, please read the guidance notes at the end of the form. If you are completing this form by hand, please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

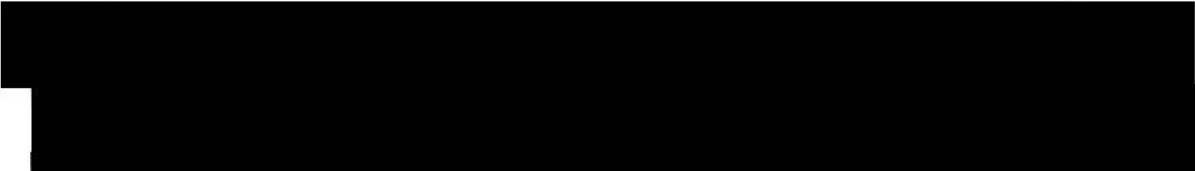
You may wish to keep a copy of the completed form for your records.

We Island Fish Ltd
(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises details

Postal address of premises or, if none, ordnance survey map reference or description			
Island Fish Ltd Kenython Bryher Isles of Scilly			
Post town	Bryher	Postcode	TR230PR



Part 2 - Applicant details

Please state whether you are applying for a premises licence as **appropriate** **Please tick as appropriate**

a)	an individual or individuals *		please complete section (A)
b)	a person other than an individual *		
	i	as a limited company/limited liability partnership	✓ please complete section (B)
	ii	as a partnership (other than limited liability)	please complete section (B)
	iii	as an unincorporated association or	please complete section (B)
	iv	other (for example a statutory corporation)	please complete section (B)

c)	a recognised club		please complete section (B)
d)	a charity		please complete section (B)
e)	the proprietor of an educational establishment		please complete section (B)
f)	a health service body		please complete section (B)
g)	a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales		please complete section (B)
ga)	a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England		please complete section (B)
h)	the chief officer of police of a police force in England and Wales		please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or ✓
- I am making the application pursuant to a
- statutory function or
- a function discharged by virtue of His Majesty's prerogative

(A) individual applicants (fill in as applicable)

Mr	Mrs	Miss	Ms	Other Title (for example, Rev)	
Surname			First names		
Date of birth		I am 18 years old or over		Please tick yes	
Nationality					
Current residential address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 'share code' provided to the applicant by that service (please see note 15 for information)					

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Second individual applicant (if applicable)

Mr	Mrs	Miss	Ms	Other Title (for example, Rev)	
Surname			First names		
Date of birth or over		I am 18 years old		Please tick yes	
Nationality					
Current residential address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 'share code' provided to the applicant by that service: (please see note 15 for information)					

(B) Other applicants

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name Island Fish Ltd
Address Kenython Bryher Isles of Scilly TR230PR

Registered number (where applicable)
Registered Company Number 9436388
Description of applicant (for example, partnership, company, unincorporated association etc.)
Island Fish Ltd is a Limited company with 5 shareholders and 5 directors.



Part 3 Operating Schedule

When do you want the premises licence to start?

DD	MM	YYYY
0	1	0 4 2 0 2 4

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD	MM	YYYY

Island Fish located on Bryher is a mixed used building that is used primarily for the purpose of the processing and sale of locally caught shellfish and fish. As well as selling fish wholesale, via mail order and via the Island Fish shop, the business also supports 8 x outdoor tables whereby visitors can purchase a range of seafood items for consumption in the form of a meal. Maximum capacity is 42 – all tables are outside. There is no space for indoor tables as all space is taken up with fish processing and this will not change - simply because this the aspect of our business that is most economically valuable. The premises are open seasonally to visitors – April to end of October, open 7 days a week (9.30 – 5.30) serving food throughout the hours that we are open whilst offering food takeaway options two evenings per week – 6.00pm – 7.00pm.

Island Fish is not located close to any residential properties, the closest is circa 100 metres away. Bryher Boatyard a business is slightly closer at circa 50 metres away, but this is a seasonal business with seasonal accommodation only. Similarly, Chafford – a seasonal holiday let is circa 50 metres away.

All tables are outside in a full open garden. Access in and out of the garden is fully open i.e there are no boundary walls of any kind so in the event of evacuation of the premises any customers in the garden have multiple exit routes, none of which are hindered in any way.

To support market demand Island Fish is seeking a premises license in order to be able to offer alcohol to customers who wish to have a drink with their meal or who wish to purchase alcohol to accompany a takeaway meal.

Please note this premises application is not aimed at setting up a bar or encouraging the sole consumption of alcohol it is for providing the mechanism to add to our customers eating experience. – by allowing them to enjoy a glass of wine or similar with their seafood.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?

(Please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment (please read guidance note 2)		Please tick all that apply
a)	plays (if ticking yes, fill in box A)	
b)	films (if ticking yes, fill in box B)	
c)	indoor sporting events (if ticking yes, fill in box C)	
d)	boxing or wrestling entertainment (if ticking yes, fill in box D)	
e)	live music (if ticking yes, fill in box E)	
f)	recorded music (if ticking yes, fill in box F)	
g)	performances of dance (if ticking yes, fill in box G)	
h)	anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)	

<u>Provision of late-night refreshment</u> (if ticking yes, fill in box I)	
<u>Supply of alcohol</u> (if ticking yes, fill in box J)	✓

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 7)			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
Day	Start	Finish		Outdoors	
Mon				Both	
			Please give further details here (please read guidance note 4)		
Tue			State any seasonal variations for performing plays (please read guidance note 5)		
Wed					
Thur			Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 6)		
Fri					
Sat					
Sun					

B

Films Standard days and timings (please read guidance note 7)			Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors		
Day	Start	Finish		Outdoors		
Mon				Please give further details here (please read guidance note 4)	Both	
Tue						
Wed			State any seasonal variations for the exhibition of films (please read guidance note 5)			
Thur						
Fri			Nonstandard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 6)			
Sat						
Sun						

C

Indoor sporting events Standard days and timings (please read guidance note 7)			Please give further details (please read guidance note 4)
Day	Start	Finish	
Mon			
Tue			
Wed			
Thur			
Fri			
Sat			
Sun			

State any seasonal variations for indoor sporting events (please read guidance note 5)		
Nonstandard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 6)		

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 7)			<u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	
Day	Start	Finish		Outdoors	
Mon				<u>Please give further details here</u> (please read guidance note 4)	
Tue					
Wed			<u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 5)		
Thur					
Fri			<u>Nonstandard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 7)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 3)	
Day	Start	Finish	Indoors	
Mon			Outdoors	
Tue			Both	
Wed			Please give further details here (please read guidance note 4)	
Thur			State any seasonal variations for the performance of live music (please read guidance note 5)	
Fri			Nonstandard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 6)	
Sat				
Sun				

F

Recorded music Standard days and timings (please read guidance note 7)			Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors		
Day	Start	Finish		Outdoors		
Mon				Please give further details here (please read guidance note 4)	Both	
Tue						
Wed			State any seasonal variations for the playing of recorded music (please read guidance note 5)			
Thur						
Fri						
Sat			Nonstandard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read guidance note 6)			
Sun						

G

Performances of dance Standard days and timings (please read guidance note 7)			Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
Day	Start	Finish		Outdoors	
Mon				Please give further details here (please read guidance note 4)	Both
Tue					
Wed			State any seasonal variations for the performance of dance (please read guidance note 5)		
Thur					
Fri			Nonstandard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat					
Sun					

H

<p>Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 7)</p>			<p>Please give a description of the type of entertainment you will be providing</p>		
Day	Start	Finish	<p>Will this entertainment take place indoors or outdoors or both – please tick (please read guidance note 3)</p>	Indoors	
Mon				Outdoors	
				Both	
Tue			<p>Please give further details here (please read guidance note 4)</p>		
Wed					
Thur			<p>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g) (please read guidance note 5)</p>		
Fri					
Sat			<p>Nonstandard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list (please read guidance note 6)</p>		
Sun					

Late night refreshment Standard days and timings (please read guidance note 7)			Will the provision of late-night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
Day	Start	Finish		Outdoors	
Mon				<u>Please give further details here</u> (please read guidance note 4)	Both
Tue					
Wed			<u>State any seasonal variations for the provision of late night refreshment</u> (please read guidance note 5)		
Thur					
Fri			<u>Nonstandard timings. Where you intend to use the premises for the provision of late-night refreshment at different times, to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat					
Sun					

J

Supply of alcohol Standard days and timings (please read guidance note 7)			Will the supply of alcohol be for consumption – please tick (please read guidance note 8)	On the premises	
Day	Start	Finis h		Off the premises	
					Both
Mon	09.30	21.00	<p>State any seasonal variations for the supply of alcohol (please read guidance note 5)</p> <p>Island Fish is only open from the 1st April to the 31st October – we would be happy for the premises to be licensed during this period only.</p> <p>Nonstandard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 6)</p> <p>The times stated on the left will be the only times that we would wish to sell alcohol.</p>		
Tue	09.30	21.00			
Wed	09.30	21.00			
Thur	09.30	21.00			
Fri	09.30	21.00			
Sat	09.30	21.00			
Sun	10.00	21.00			

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

Name	Amanda Pender

Issuing licensing authority (if known) Council of the Isles of Scilly

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).

Besides the sale of alcohol there are none.

L

Hours premises are open to the public Standard days and timings (please read guidance note 7)			State any seasonal variations (please read guidance note 5) Island Fish is open annually from the 1 st April to the 31 st October.
Day	Start	Finish	
Mon	09.30	21.00	
Tue	09.30	21.00	
Wed	09.30	21.00	
Thur	09.30	21.00	
Fri	09.30	21.00	Nonstandard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 6) There will be no other times that we are open apart from those listed on the left

Sat	09.30	21.00	
Sun	10.00	21.00	

M

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)

The sale of alcohol at Island Fish will be either for consumption in the garden at one of our eight tables – max capacity 42 or for consumption off the premises. In most instances (apart from offering takeaway meals twice a week between 18.00 and 19.00 hours). Island Fish finishes serving and closes its doors to new entrances at 17.30 - The premises will be fully empty of people and closed fully at 18.00 – this means that there will be limited opportunity for public nuisance issues. Island Fish does not intend to sell spirits, only wine, cider and beer – with the exception of special events when we will sell our special Lobster Bloody Mary. However, all staff will be trained in how to handle potential issues before they arise, that includes monitoring drinking behaviour and the handling of confrontational behaviour.

A designated premises supervisor will be on site 5 days per week with all staff (4 in total) fully trained in the legal requirements surrounding the sale of alcohol. We will ensure that all staff are aware of the need to protect children from harm – we will adopt a Challenge 21 approach with supporting measures to show due diligence and to ensure that child safety is paramount.

The sale of alcohol at Island Fish is aimed at being an additional source of enjoyment to our customers who visit us primarily to enjoy our local seafood and simply want a glass of wine to accompany their meal – the intention is not to offer a bar type experience as this takes away from our core offer. With limited tables and outdoor seating only as well as an early closing time we do not envisage crime and disorder as being a major issue – however in the cases this may occur all staff will be trained to defuse any challenges before they get out of hand.

To fully support the safety of our customers Island Fish has comprehensive Fire Safety Risk Assessment in place as well as trained staff in first aid. Again outdoor seating only negates the risk of overcrowding, trips on slippery floors, electrical issues and fire hazards.

b) The prevention of crime and disorder

For the most part Island Fish will be open during the day only – and alcohol will only be sold when there is food being sold – the venue is very much about offering customers a chance to enjoy outstanding shellfish – the sale of alcohol is seen as an ancillary add on to this experience – in short the venue with only 8 outdoor tables is not intended to be a drinking establishment, rather an outstanding eating experience that is made even better by being able to enjoy a glass of wine or a beer. The intention is not to sell spirits apart from where we are holding a special event and we may wish to add value to that event by selling our special Bloody Mary Lobster Cocktail. It is not

anticipated that crime and disorder will be a major issue – however all staff will be trained in the need to monitor guests, to monitor drinking levels and in how to diffuse conflict if it ever arises.

c) Public safety

The safety our customers is paramount, as such Island Fish has a full Fire Risk Assessment that is updated twice yearly. Fire Prevention measures include heat detectors and fire extinguishers in every room. Fire alarms are checked monthly and all staff are required to read the risk assessment and to sign show their understanding of the procedures as laid down. Staff members are trained in first aid and a full first aid kit is on the premises. Island Fish is not open late at night so outdoor lighting is not a requirement but nevertheless is in place if required. Toilet facilities have non slip flooring. All seating is outside - there are no indoor facilities for customers so there is no fear of overcrowding and the risk of fire hazards is negligible as the garden is completely open. A copy of our existing Fire Risk Assessment is attached for information.

d) The prevention of public nuisance

Island Fish will not be open late at night – it will be fully closed with everyone off the premises by 18.00 every night apart from two nights a week when customers collect takeaway meal options between 18.00 and 19.00 and on the few occasions throughout the year when we may hold one of events – for example to support island wide events such as walk Scilly, Festival of the Ocean etc - on these occasions Island Fish will close at 21.00 hours at the very latest. There is no intention to offer last night drinking or meals, simply because there is no need, we only have outdoor seating, and this is not what we wish to offer. There are no immediate neighbours in the vicinity of Island Fish so even if there were to be any noise at any point it would not affect anyone. External lighting will not be an issue as this will not be required. In fact Island Fish will not be offering anything they have not done for the past 6 years apart from customers being able to purchase wine, beer or cider with their meal - we will not be offering spirits for sale.

e) The protection of children from harm

The protection of children from harm will be achieved in the following areas – all staff will be trained in the laws surrounding the sale of alcohol to minors and in the methods of ensuring how the sale of alcohol to underage drinkers can be prevented. Island Fish will adopt a challenge 21 approach to the sale of alcohol. Customers who look 21 or under will be asked to show appropriate photographic ID to prove their age, as well as asked to support their claim with supporting evidence such as their star sign, questions re the year of their birth and if necessary asked to provide a secondary form of identification. **All** challenges successful or otherwise will be recorded, and the outcome of the challenge noted – this written evidence of due diligence will be in paper format and will remain available for viewing for 5 years.

In addition, adults who are suspected of buying alcohol for minors (apart from within the framework of eating a meal as supported in law) will be questioned and informed of the laws that prevent this type of action – a copy of any interaction of this type will be recorded and kept for 5 years.

Checklist:

Please tick to indicate agreement

•	I have made or enclosed payment of the fee.	✓
•	I have enclosed the plan of the premises.	✓
•	I have sent copies of this application and the plan to responsible authorities and others where applicable.	✓
•	I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.	✓
•	I understand that I must now advertise my application.	✓
•	I understand that if I do not comply with the above requirements my application will be rejected.	✓
•	[Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom or my share code issued by the Home Office online right to work checking service (please read note 15).	

It is an offence, under Section 158 of the Licensing Act 2003, to make a false statement in or in connection with this application. Those who make a false statement may be liable on summary conviction to a fine of any amount.

It is an offence under Section 24b of the Immigration Act 1971 for a person to work when they know, or have reasonable cause to believe, that they are disqualified from doing so by reason of their immigration status. Those who employ an adult without leave or who is subject to conditions as to employment will be liable to a civil penalty under section 15 of the Immigration, Asylum and Nationality Act 2006 and pursuant to Section 21 of the same act, will be committing an offence where they do so in the knowledge, or with reasonable cause to believe, that the employee is disqualified.

Part 4 – Signatures (please read guidance note 11)

Signature of applicant or applicant’s solicitor or other duly authorised agent (see guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

Declaration	<ul style="list-style-type: none"> • [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence
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	<p>will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).</p> <ul style="list-style-type: none">• The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, or have conducted an online right to work check using the Home Office online right to work checking service which confirmed their right to work (please see note 15).
