



COUNCIL OF THE ISLES OF SCILLY

Bid for Item Form

ITEM FOR SALE: Buffalo "ChefQuip" 30 litre Planetary Mixer and attachments, with stand

CONDITION: Installed brand new in 2014, never used. Sale required for space saving in the commercial kitchen unit, Porthmellon Enterprise Centre. Cost new: around £1,250+VAT

CLOSING DATE: 31st January 2020



For more information, or to arrange an inspection of the item, please contact infrastructure@scilly.gov.uk or call 01720 424450.

PLEASE NOTE: The Council of the Isles of Scilly makes no representations or warranties as to the fitness for purpose of the item(s) purchased, and the item will remain unsold should bidding/current reasonable value not be met. The purchaser is welcome to arrange inspection of the goods to make their own assessment as to their condition and suitability for future use. Complete the form overleaf and return to the Council in a securely sealed envelope addressed and labelled as follows:

**INFRASTRUCTURE DEPARTMENT
COUNCIL OF THE ISLES OF SCILLY
TOWN HALL
ST MARYS
ISLES OF SCILLY
TR21 0LW**

"DO NOT AUTOMATICALLY OPEN, CONTAINS SEALED BID"

TO BE COMPLETED BY BIDDER

NAME:

ADDRESS:

TELEPHONE:

EMAIL:

BID AMOUNT: £

Final bid is subject to contract.

SIGNATURE:**DATE:**

Data Protection

The Data Controller for the information you provide on this form, is Cornwall Council, New County Hall, Treyew Road, Truro TR1 3AY. Data Protection Registration Number: Z1745294

Forms will be held securely at our premises and/or on our electronic network for a period of up to 12 months after completion. Information will not be transferred outside of the EEA or used for marketing purposes. We will not share information with any other organisation unless required to do so by law.

Under GDPR and the DPA 2018 you have the right to:

- access information that we hold about you or have it rectified if it's inaccurate or incomplete (but you will need to provide evidence before we can do so)
- have your information erased where we don't have a legal requirement to retain
- withdraw your consent for us to hold your information
- restrict how we process your information, e.g. object to us using your information for marketing or research purposes or in relation to a legal task or in the exercise of an official authority
- request that a person reviews an automated decision where it has had an adverse effect on you
- If you would like to exercise these rights, please contact the Data Protection Officer (Cornwall Council, County Hall, Treyew, Truro, TR1 3AY Tel: 01872326424 Email: dpo@cornwall.gov.uk) and request a 'Rights of Access, Rectification and Erasure Request' form.

Please refer any complaints to us initially so we can try to put things right. However, if you are:

- unhappy with the way we have processed your information or how we have responded to your request
- to exercise any of your data rights, you can raise your concerns with the information

Commissioner's Office Tel: 0303 123 1113 <https://ico.org.uk/concerns>