



COUNCIL of the  
**ISLES OF SCILLY**

P-15-064

OLD WESLEYAN CHAPEL  
GARRISON LANE  
ST MARY'S  
ISLES OF SCILLY  
TR21 0JD

PLANNING & DEVELOPMENT DEPARTMENT

Telephone: [01720] 424350  
Fax: [01720] 424317  
Email: [planning@scilly.gov.uk](mailto:planning@scilly.gov.uk)

Householder Application for Planning Permission for works or extension to a dwelling.  
Town and Country Planning Act 1990

You can complete and submit this form electronically via the Planning Portal by visiting [www.planningportal.gov.uk/apply](http://www.planningportal.gov.uk/apply)

**Publication of applications on planning authority websites**

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Please complete using block capitals and black ink.

It is important that you read the accompanying guidance notes as incorrect completion will delay the processing of your application.

**1. Applicant Name and Address**

Title:  First name:

Last name:

Company (optional):

Unit:  House number:  House suffix:

House name:

Address 1:

Address 2:

Address 3:

Town:

County:

Country:

Postcode:

**2. Agent Name and Address**

Title:  First name:

Last name:

Company (optional):

Unit:  House number:  House suffix:

House name:

Address 1:

Address 2:

Address 3:

Town:

County:

Country:

Postcode:

**3. Description of Proposed Works**

Please describe the proposed works:

CONSTRUCTION OF GARDEN SHED 3.14 m (w) 5.9m (d)  
2.48 m (h)

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### 3. Description of Proposed Works (continued)

Has the work already started?  Yes  No

If Yes, please state when the work was started (DD/MM/YYYY):

Has the work already been completed?  Yes  No

If Yes, please state when the work was completed (DD/MM/YYYY):

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(date must be pre-application submission)

(date must be pre-application submission)

### 4. Site Address Details

Please provide the full postal address of the application site.

Unit:  House number:  House suffix:

House name: WATERMILL LODGE

Address 1:

Address 2:

Address 3:

Town: ST MARY'S

County: ISLES OF SKILLY

Postcode (optional): TR21 0NS

### 5. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway?  Yes  No

Is a new or altered pedestrian access proposed to or from the public highway?  Yes  No

Do the proposals require any diversions, extinguishments and/or creation of public rights of way?  Yes  No

If Yes to any questions, please show details on your plans or drawings and state the reference number(s) of the plan(s)/drawing(s):

### 6. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?  Yes  No

If Yes, please complete the following information about the advice you were given. (This will help the authority to deal with this application more efficiently).

Please tick if the full contact details are not known, and then complete as much possible:

Officer name: ANDREW KIMZ

Reference:

Date (DD MM YYYY):   
(must be pre-application submission)

Details of the pre-application advice received:  
GIVEN LOCATION OF SHED I.E. NOT DIRECTLY BEHIND HOUSE THEN PLANNING CONSENT NEEDS TO BE OBTAINED

### 7. Trees and Hedges

Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your proposed development?  Yes  No

If Yes, please mark their position on a scaled plan and state the reference number of any plans or drawings:

REFERENCE  
REFERENCE 4 - TREE  
LOCATION

Will any trees or hedges need to be removed or pruned in order to carry out your proposal?  Yes  No

If Yes, please show on your plans which trees by giving them numbers e.g. T1, T2 etc, state the reference number of the plan(s)/drawing(s) and indicate the scale.

### 8. Parking

Will the proposed works affect existing car parking arrangements?  Yes  No

If Yes, please describe:

### 9. Authority Employee / Member

With respect to the Authority, I am:  
(a) a member of staff  
(b) an elected member  
(c) related to a member of staff  
(d) related to an elected member  
Do any of these statements apply to you?  Yes  No

If Yes, please provide details of the name, relationship and role

CHAIRMAN OF PLANNING  
PARTNER OF SENIOR MANAGER

## 10. Materials

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If applicable, please state what materials are to be used externally. Include type, colour and name for each material:

	Existing (where applicable)	Proposed	Not applicable	Don't Know
Walls		TIMBER - GRADED EUROPEAN SOFTWOOD	<input type="checkbox"/>	<input type="checkbox"/>
Roof		BLACK GREEN MINERAL FELT	<input type="checkbox"/>	<input type="checkbox"/>
Windows		NONE	<input type="checkbox"/>	<input type="checkbox"/>
Doors		TIMBER DOUBLE DOORS IN A TABLE END	<input type="checkbox"/>	<input type="checkbox"/>
Boundary treatments (e.g. fences, walls)		N/A	<input type="checkbox"/>	<input type="checkbox"/>
Vehicle access and hard-standing		N/A	<input type="checkbox"/>	<input type="checkbox"/>
Lighting		N/A	<input type="checkbox"/>	<input type="checkbox"/>
Others (please specify)		N/A	<input type="checkbox"/>	<input type="checkbox"/>

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Are you supplying additional information on submitted plan(s)/drawing(s)/design and access statement?

Yes

No

If Yes, please state references for the plan(s)/drawing(s)/design and access statement:

REFERENCE 1 - PHOTO OF PROPOSED SHEED  
 REFERENCE 2 - LOCATION MAP REFERENCE 3 - SITE MAP  
 REFERENCE 4 - TREE LOCATION REFERENCE 5 - FLOOR PLAN  
 REFERENCE 6 - SIDE ELEVATION REFERENCE 7 - FRONT ELEVATION  
 REFERENCE 8 - DESIGN & ACCESS STATEMENT

# 11. Ownership Certificates and Agricultural Land Declaration

One Certificate A, B, C, or D, must be completed with this application form  
**CERTIFICATE OF OWNERSHIP - CERTIFICATE A**

**Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14**

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/ the applicant was the owner\* of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding\*\*

**NOTE: You should sign Certificate B, C or D, as appropriate, if you are the sole owner of the land or building to which the application relates but the land is, or is part of, an agricultural holding.**

\* "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.

\*\* "agricultural holding" has the meaning given by reference to the definition of "agricultural tenant" in section 65(8) of the Act.

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):




## CERTIFICATE OF OWNERSHIP - CERTIFICATE B

**Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14**

I certify/ The applicant certifies that I have/the applicant has given the requisite notice to everyone else (as listed below) who, on the day 21 days before the date of this application, was the owner\* and/or agricultural tenant\*\* of any part of the land or building to which this application relates.

\* "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.

\*\* "agricultural tenant" has the meaning given in section 65(8) of the Town and Country Planning Act 1990

Name of Owner / Agricultural Tenant	Address	Date Notice Served
DURUM OF LORNAKIL	HUGH HOUSE, ST MARK'S ISLES OF SULLY	7/8/2015

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):




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**11. Ownership Certificates and Agricultural Land Declaration (continued)**

**CERTIFICATE OF OWNERSHIP - CERTIFICATE C**

**Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14**

I certify/ The applicant certifies that:

- Neither Certificate A or B can be issued for this application
- All reasonable steps have been taken to find out the names and addresses of the other owners\* and/or agricultural tenants\*\* of the land or building, or of a part of it, but I have/ the applicant has been unable to do so.

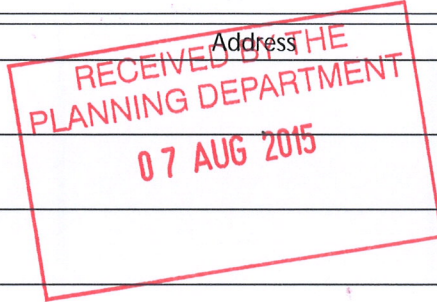
\* "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.

\*\* "agricultural tenant" has the meaning given in section 65(8) of the Town and Country Planning Act 1990

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The steps taken were:

Name of Owner / Agricultural Tenant	Address	Date Notice Served



Notice of the application has been published in the following newspaper (circulating in the area where the land is situated):

On the following date (which must not be earlier than 21 days before the date of the application):

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

**CERTIFICATE OF OWNERSHIP - CERTIFICATE D**

**Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14**

I certify/ The applicant certifies that:

- Certificate A cannot be issued for this application
- All reasonable steps have been taken to find out the names and addresses of everyone else who, on the day 21 days before the date of this application, was the owner\* and/or agricultural tenant\*\* of any part of the land to which this application relates, but I have/ the applicant has been unable to do so.

\* "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.

\*\* "agricultural tenant" has the meaning given in section 65(8) of the Town and Country Planning Act 1990

The steps taken were:

Notice of the application has been published in the following newspaper (circulating in the area where the land is situated):

On the following date (which must not be earlier than 21 days before the date of the application):

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

**12. Planning Application Requirements - Checklist**

Please read the following checklist to make sure you have sent all the information in support of your proposal. Failure to submit all information required will result in your application being deemed invalid. It will not be considered valid until all information required by the Local Planning Authority has been submitted.

- |  |   |   |
|--|---|---|
| The original and 3 copies of a completed and dated application form: <input type="checkbox"/>  | The original and 3 copies of a design and access statement if proposed works fall within a conservation area or World Heritage Site, or relate to a Listed Building: <input type="checkbox"/> | The correct fee: <input type="checkbox"/> |
| The original and 3 copies of a plan which identifies the land to which the application relates drawn to an identified scale and showing the direction of North: <input type="checkbox"/> | The original and 3 copies of the completed, dated Ownership Certificate (A, B, C or D – as applicable) and Article 14 Certificate (Agricultural Holdings): <input type="checkbox"/>           |   |
| The original and 3 copies of other plans and drawings or information necessary to describe the subject of the application: <input type="checkbox"/>                                      |   |   |

### 13. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

(date cannot be pre-application)

### 14. Applicant Contact Details

Telephone numbers

Country code:	National number:	Extension number:
<input type="text"/>	<input type="text"/>	<input type="text"/>

Country code:	Mobile number (optional):
<input type="text"/>	<input type="text"/>

Country code:	Fax number (optional):
<input type="text"/>	<input type="text"/>

Email address (optional):

### 15. Agent Contact Details

Telephone numbers

Country code:	National number:	Extension number:
<input type="text"/>	<input type="text"/>	<input type="text"/>

Country code:	Mobile number (optional):
<input type="text"/>	<input type="text"/>

Country code:	Fax number (optional):
<input type="text"/>	<input type="text"/>

Email address (optional):

### 16. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?  Yes  No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? *(Please select only one)*  Agent  Applicant  Other (if different from the agent/applicant's details)

If Other has been selected, please provide:

Contact name:

Telephone number:

Email address:

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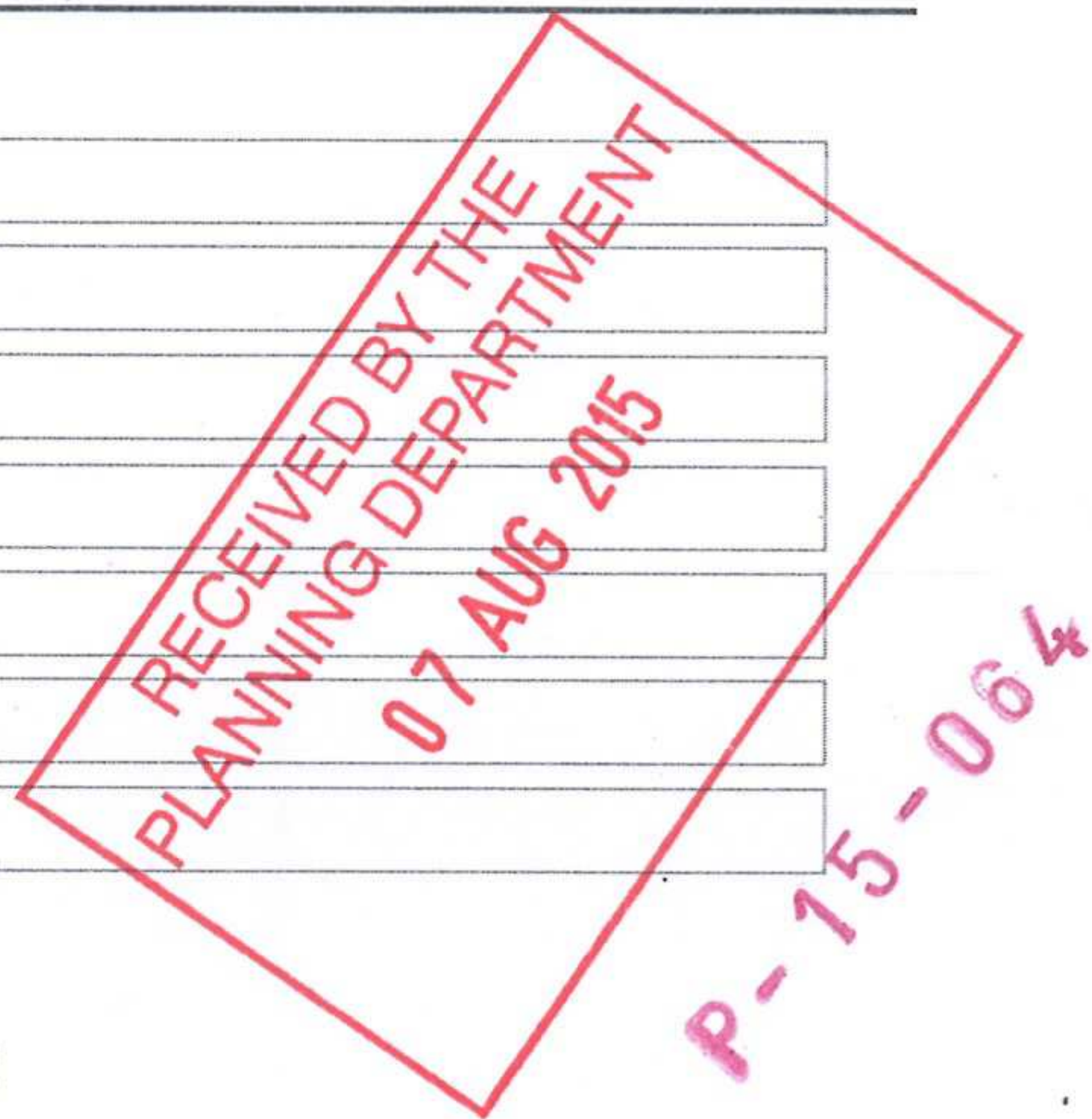
*christian@shilligov.ie*

**Town and Country Planning (Development Management Procedure) (England) Order 2015 NOTICE UNDER ARTICLE 13 OF APPLICATION FOR PLANNING PERMISSION**

(Notice 1: This notice is to be printed and served on individuals if Certificate B or C is completed)

**Proposed development at:**

Name or flat number	WATERMILL LODGE
Property number or name	
Street	
Locality	WATERMILL
Town	ST MARY'S
County	ISLES OF SCILLY
Postal town	
Postcode	TR21 0NS



**Take notice that application is being made by:**

Organisation name			
Applicant name	Title	Forename	Surname
	MR	GARETH	O'NEILL

**For planning permission to:**

**Description of proposed development**

CONSTRUCTION OF GARDEN SHED 3.14m(w) x 5.9m(d) x 2.48m(h)

**Local Planning Authority to whom the application is being submitted:**

COUNCIL OF THE ISLES OF SCILLY

**Local Planning Authority address:**

TOWN HALL  
THE PARADE  
ST MARY'S  
ISLES OF SCILLY  
TR21 0NS

Any owner of the land or tenant who wishes to make representations about this application, should write to the council within 21 days of the date of this notice.

**Signatory:**

Signatory	Title	Forename	Surname
	MR	GARETH	O'NEILL

Signature

Date (dd-mm-yyyy) 7/8/15

Statement of owners' rights: The grant of planning permission does not affect owners' rights to retain or dispose of their property, unless there is some provision to the contrary in an agreement or lease.

Statement of agricultural tenants' rights: The grant of planning permission for non-agricultural development may affect agricultural tenants' security of tenure.

'Owner' means a person having a freehold interest or a leasehold interest the unexpired term of which is not less than seven years.  
'Tenant' means a tenant of an agricultural holding any part of which is comprised in the land.

Once completed this form needs to be served on the owner(s) or tenant(s)

