



Council of the ISLES OF SCILLY

# COUNCIL OF THE ISLES OF SCILLY

Planning Department

Town Hall, The Parade, St Mary's, Isles of Scilly, TR21 0LW

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P-17-055

Application for a non-material amendment following a grant of planning permission.

Town and Country Planning Act 1990

RECEIVED BY THE PLANNING DEPARTMENT  
04 JUL 2017

### Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Please complete using block capitals and black ink.

It is important that you read the accompanying guidance notes as incorrect completion will delay the processing of your application.

**1. Applicant Name and Address**

Title:  First name:

Last name:

Company (optional):

Unit:  House number:  House suffix:

House name:

Address 1:

Address 2:

Address 3:

Town:

County:

Country:

Postcode:

**2. Agent Name and Address**

Title:  First name:

Last name:

Company (optional):

Unit:  House number:  House suffix:

House name:

Address 1:

Address 2:

Address 3:

Town:

County:

Country:

Postcode:

### 3. Site Address Details

Please provide the full postal address of the application site.

Unit:  House number:  House suffix:

House name:

Address 1:

Address 2:

Address 3:

Town:

County:

Postcode (optional):

Description of location or a grid reference.  
(must be completed if postcode is not known):

Easting:  Northing:

Description:

### 4. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?  Yes  No

If Yes, please complete the following information about the advice you were given. (This will help the authority to deal with this application more efficiently).

Please tick if the full contact details are not known, and then complete as much as possible:

Officer name:

Reference:

Date of advice (DD/MM/YYYY):

Details of pre-application advice received:

### 5. Eligibility

Do you, or the person on whose behalf you are making this application, have an interest in the part of the land to which this amendment relates?  Yes  No

**If you have answered No to this question, you cannot apply to make a non-material amendment.**

If you are not the sole owner, has notification under article 10 of the Town and Country Planning (Development Management Procedure) (England) Order 2015 been given?  Yes  No  Not Applicable

**If you have answered No to this question, you cannot apply to make a non-material amendment.**

If you have answered Yes to this question, please give details of persons notified:

Person Notified	Address	Date of Notification

### 6. Authority Employee / Member

With respect to the Authority, I am:  (a) a member of staff  (b) an elected member  (c) related to a member of staff  (d) related to an elected member

Do any of these statements apply to you?  Yes  No

If yes please provide details of the name, relationship and role

## 7. Description Of Your Proposal

Please provide the description of the approved development as shown on the decision letter, including application reference number and date of decision in the sections below:

TO UPGRADE EXISTING FARM COTTAGES BY THE REMOVAL OF AN OLD SINGLE BLOCK LEAN-TO BATHROOM, A LEAN-TO KITCHEN & A REDUNDANT OUTBUILDING. THESE ARE TO BE REPLACED WITH A TWO STOREY TIMBER-CLAD EXTENSION.

Reference number:

P/16/083/FUL

Date of decision (DD/MM/YYYY):

23-9-16

What was the original application type?:  
(e.g. 'Full', 'Householder and Listed Building', 'Outline')

FULL

For the purpose of calculating fees, which of the following best describes the original application type?

**Householder development:** development to an existing dwelling-house or development within its curtilage

**Other:** anything not covered by the above category

## 8. Non-Material Amendment(s) Sought

Please describe the non-material amendment(s) you are seeking to make:

1. Move the door of the new porch from the South aspect (as on the existing plan) to the East aspect. We think this will be more advantageous because of wind & weather, ground levels & drainage. The planned door on the South to be replaced by a window.
2. Insert 2 roof lights in the Eastern end of the South-facing roof of the extension to increase the ingress of light because we have had to substantially reduce the size of the proposed window in the plan. We believe this amendment, which will be on the only immediately visible part of the roof (on the South) will not be out-of-keeping with the design & structure of the building.
3. To insert a window on the first floor of the W. elevation to allow more light into the stairwell. To alter the existing planned windows to match the new window.
4. To put a sun-tube in S-facing roof of extension to allow light into cupboard/office.
5. To change planned window to a door in N. wall of extension to allow easier access to more light.

Are you intending to substitute amended plans or drawings?

Yes

No

6 - Simplified window in utility room (N. aspect).

If Yes, please complete the following:

Old plan/drawing number(s):

PLAN 1, PLAN 2, PLAN 3, PLAN 7

New plan/drawing number(s):

AMENDED PLAN 1, AMENDED PLAN 2, AMENDED PLAN 3, AMENDED PLAN 7

Please state why you wish to make this amendment:

Because of the siting of the Cottage these changes cannot be seen from the road. Most of the changes are to allow more light into the building - we believe they will improve the interior of the building & will not detract from the external appearance of the building.

Please see above (8) for more detailed reasoning.

### 9. Application Requirements - Checklist

Please read the following checklist to make sure you have sent all the information in support of your proposal. Failure to submit all information required will result in your application not being accepted. It will not be accepted until all information required by the Local Planning Authority (LPA) has been submitted.

The original and 3 copies\* of a completed and dated application form:

The original and 3 copies\* of other plans and drawings or information necessary to describe the subject of the application:

The correct fee:

\*National legislation specifies that the applicant must provide the original plus three copies of the form and supporting documents (a total of four copies), unless the application is submitted electronically or, the LPA indicate that a smaller number of copies is required. LPAs may also accept supporting documents in electronic format by post (for example, on a CD, DVD or USB memory stick). You can check your LPA's website for information or contact their planning department to discuss these options.

### 10. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

Signed - Agent:

Date (DD/MM/YYYY):

### 11. Applicant Contact Details

Telephone numbers

Country code:

Country code:

Country

Email ad

### 12. Agent Contact Details

Telephone numbers

Country code:

National number:

Extension number:

Country code:

Mobile number (optional):

Country code:

Fax number (optional):

Email address (optional):

Can the site be seen from a public road, public footpath, bridleway or other public land?  Yes  No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? (Please select only one)

Agent

Applicant

Other (if different from the agent/applicant's details)

If Other has been selected, please provide:

Contact name:

Telephone number:

Email address: