



IMPORTANT – THIS COMMUNICATION AFFECTS YOUR PROPERTY

COUNCIL OF THE ISLES OF SCILLY

Old Wesleyan Chapel, Garrison Lane, St Mary's TR21 0JD
Telephone: 01720 424455 – Email: planning@scilly.gov.uk

Town and Country Planning Act 1990
Town and Country Planning (Development Management Procedure) Order 2015

PERMISSION FOR DEVELOPMENT

Application No:	P/24/048/FUL	Date Application Registered:	24th June 2024
Applicant:	Mr Kevin Preston 10 Ballfield Road, Minehead, Somerset, TA24 5JL	Agent:	Mr Joe Enys Crellow House, Crellow Gardens, Stithians, TR3 7RN
Site address:	3 Heydor Flats Garrison Lane Hugh Town St Mary's Isles Of Scilly		
Proposal:	New window opening to front elevation, solar panels to rear and internal layout amendments		

In pursuance of their powers under the above Act, the Council hereby **PERMIT** the above development to be carried out in accordance with the following Conditions:

- C1 The development hereby permitted shall be begun before the expiration of three years from the date of this permission.**
Reason: In accordance with the requirements of Section 91 of the Town and Country Planning Act 1990 (as amended by Section 51 of the Planning and Compulsory Purchase Act 2004).
- C2 The development hereby permitted shall be carried out in accordance with the approved details only including:**
- **Plan 1 Location Plan, Block Plan & Existing First Floor Plan, drawing number 24-210/02, date stamped 24th June 2024**
 - **Plan 2 Existing & Proposed Elevations, drawing number 24-210/03, date stamped 19th June 2024**
 - **Plan 3 Location Plan, Proposed First Floor Plan, drawing number 24-210/04, date stamped 19th June 2024**
 - **Plan 4 Design and Access Statement, date stamped 24th June 2024**
- These are stamped as APPROVED**
Reason: For the clarity and avoidance of doubt and in the interests of the character and appearance of the Conservation Area, Area of Outstanding Natural Beauty and Heritage Coast in accordance with Policy OE1 and OE7 of the Isles of Scilly Local Plan (2015-2030).
- C3 No construction plant and/or machinery shall be operated on the premises, as part of the implementation of this permission, before 0800 hours on Mondays through to Saturdays nor after 1800 hours. There shall be no works involving construction plant and/or machinery on a Sunday or Public or Bank Holiday.**

Reason: In the interests of protecting the residential amenities of the islands.

Further Information

1. In dealing with this application, the Council of the Isles of Scilly has actively sought to work with the applicants in a positive and proactive manner, in accordance with paragraph 38 of the National Planning Policy Framework 2023.
2. In accordance with the provisions of Section 96A of the Town and Country Planning Act which came into force on 1st October 2009, any amendments to the approved plans will require either a formal application for a non-material amendment or the submission of a full planning application for a revised scheme. If the proposal relates to a Listed Building you will not be able to apply for a non-material amendment and a new application for a revised scheme will be required. Please discuss any proposed amendments with the Planning Officer. There is a fee to apply for a non-material amendment and the most up to date fee will be charged which can be checked here: https://ecab.planningportal.co.uk/uploads/english_application_fees.pdf
3. This decision is not a determination under the Building Regulations. Please ensure that all building works accord with the Building Regulations and that all appropriate approvals are in place for each stage of the build project. You can contact Building Control for further advice or to make a building control application: buildingcontrol@cornwall.gov.uk.

Signed: 

Chief Planning Officer

Duly Authorised Officer of the Council to make and issue Planning Decisions on behalf of the Council of the Isles of Scilly.

DATE OF ISSUE: 19th August 2024



COUNCIL OF THE ISLES OF SCILLY

Planning Department
Old Wesleyan Chapel, Garrison Lane, St Mary's TR21 0JD
☎0300 1234 105
✉planning@scilly.gov.uk

Dear Mr Kevin Preston

Please sign and complete this certificate.

This is to certify that decision notice: P/24/048/FUL and the accompanying conditions have been read and understood by the applicant: Mr Kevin Preston.

1. **I/we intend to commence the development as approved:** New window opening to front elevation, solar panels to rear and internal layout amendments at: 3 Heydor Flats Garrison Lane Hugh Town St Mary's Isles Of Scilly **on:**
2. I am/we are aware of any conditions that need to be discharged before works commence.
3. I/we will notify the Planning Department in advance of commencement in order that any pre-commencement conditions can be discharged.

You are advised to note that Officers of the Local Planning Authority may inspect the project both during construction, on a spot-check basis, and once completed, to ensure that the proposal has complied with the approved plans and conditions. In the event that the site is found to be inaccessible then you are asked to provide contact details of the applicant/agent/contractor (delete as appropriate):

Name: **Contact Telephone Number:**
And/Or Email:

Print Name:

Signed:

Date:

Please sign and return to the **above address** as soon as possible.



COUNCIL OF THE ISLES OF SCILLY

Planning Department

Old Wesleyan, Garrison Lane , St Mary's, Isles of Scilly, TR21 0JD

☎01720 424455

✉planning@scilly.gov.uk

THIS LETTER CONTAINS IMPORTANT INFORMATION REGARDING YOUR PERMISSION – PLEASE READ IF YOU ARE AN AGENT DEALING WITH IS ON BEHALF OF THE APPLICANT IT IS IMPORTANT TO LET THE APPLICANT KNOW OF ANY PRE-COMMENCEMENT CONDITIONS

Dear Applicant,

This letter is intended to help you advance your project through the development process. Now that you have been granted permission, there may be further tasks you need to complete. Some aspects may not apply to your development; however, your attention is drawn to the following paragraphs, which provide advice on a range of matters including how to carry out your development and how to appeal against the decision made by the Local Planning Authority (LPA).

Carrying out the Development in Accordance with the Approved Plans

You must carry out your development in accordance with the stamped plans enclosed with this letter. Failure to do so may result in enforcement action being taken by the LPA and any un-authorised work carried out may have to be amended or removed from the site.

Discharging Conditions

Some conditions on the attached decision notice will need to be formally discharged by the LPA. In particular, any condition that needs to be carried out prior to development taking place, such as a 'source and disposal of materials' condition, an 'archaeological' condition or 'landscaping' condition must be formally discharged prior to the implementation of the planning permission. In the case of an archaeological condition, please contact the Planning Department for advice on the steps required. Whilst you do not need to formally discharge every condition on the decision notice, it is important you inform the Planning Department when the condition advises you to do so before you commence the implementation of this permission. Although we will aim to deal with any application to discharge conditions as expeditiously as possible, you are reminded to allow up to **8 weeks** for the discharge of conditions process.

Please inform the Planning Department when your development or works will be commencing. This will enable the Council to monitor the discharge and compliance with conditions and provide guidance as necessary. We will not be able to provide you with any written confirmation on the discharge of pre-commencement conditions if you do not formally apply to discharge the conditions before you start works.

As with the rest of the planning application fees, central Government sets a fee within the same set of regulations for the formal discharge of conditions attached to planning permissions. Conditions are necessary to control approved works and development. Requests for confirmation that one or more planning conditions have been complied with are as follows (VAT is not payable on fees set by central government). More information can be found on the Council's website:

- Householder permissions - £43per application
- Other permissions - £145 per application

Amendments

If you require a change to the development, contact the LPA to see if you can make a 'non material amendment' (NMA). NMA can only be made to planning permissions and not a listed building consent. They were introduced by the Government to reflect the fact that some schemes may need to change during the construction phase. The process involves a short application form and a 14 day consultation period. There is a fee of £43 for householder type applications and £293 in all other cases. The NMA should be determined within 28 days. If the change to your proposal is not considered to be non-material or minor, then you would need to submit a new planning application to reflect those changes. Please contact the Planning Department for more information on what level of amendment would be considered non-material if necessary.

Appealing Against the Decision

If you are aggrieved by any of the planning conditions attached to your decision notice, you can appeal to have specific conditions lifted or modified by the Secretary of State. All appeal decisions are considered by the Planning Inspectorate – a government department aimed at providing an unbiased judgement on a planning application. From the date of the decision notice attached you must lodge an appeal within the following time periods:

- Householder Application - 12 weeks
- Planning Application – 6 months
- Listed Building Consent – 6 months
- Advertisement Consent - 8 weeks
- Minor Commercial Application - 12 weeks
- Lawful Development Certificate – None (unless for LBC – 6 months)
- Other Types - 6 months

Note that these periods can change so you should check with the Planning Inspectorate for the most up to date list. You can apply to the Secretary of State to extend this period, although this will only be allowed in exceptional circumstances.

You find more information on appeal types including how to submit an appeal to the Planning Inspectorate by visiting <https://www.gov.uk/topic/planning-development/planning-permission-appeals> or you can obtain hard copy appeal forms by calling 0303 444 5000. Current appeal handling times can be found at: [Appeals:](#)

[How long they take page.](#)

Building Regulations

With all building work, the owner of the property is responsible for meeting the relevant Planning and Building Regulations. Building Regulations apply to most building work so it is important to find out if you need permission. This consent is to ensure the safety of people in and around buildings in relation to structure, access, fire safety, infrastructure and appropriate insulation.

The Building Control function is carried out on behalf of the Council of the Isles of Scilly by Cornwall Council. All enquiries and Building Control applications should be made direct to Cornwall Council, via the following link [Cornwall Council](#). This link also contains comprehensive information to assist you with all of your Building Control needs.

Building Control can be contacted via telephone by calling 01872 224792 (Option 1), via email buildingcontrol@cornwall.gov.uk or by post at:

Building Control
Cornwall
Council Pydar
House Pydar
Street Truro
Cornwall
TR1 1XU

Inspection Requests can also be made online:
<https://www.cornwall.gov.uk/planning-and-building-control/building-control/book-an-inspection/>

Registering/Altering Addresses

If you are building a new dwelling, sub dividing a dwelling into flats or need to change your address, please contact the Planning Department who will be able to make alterations to local and national databases and ensure postcodes are allocated.

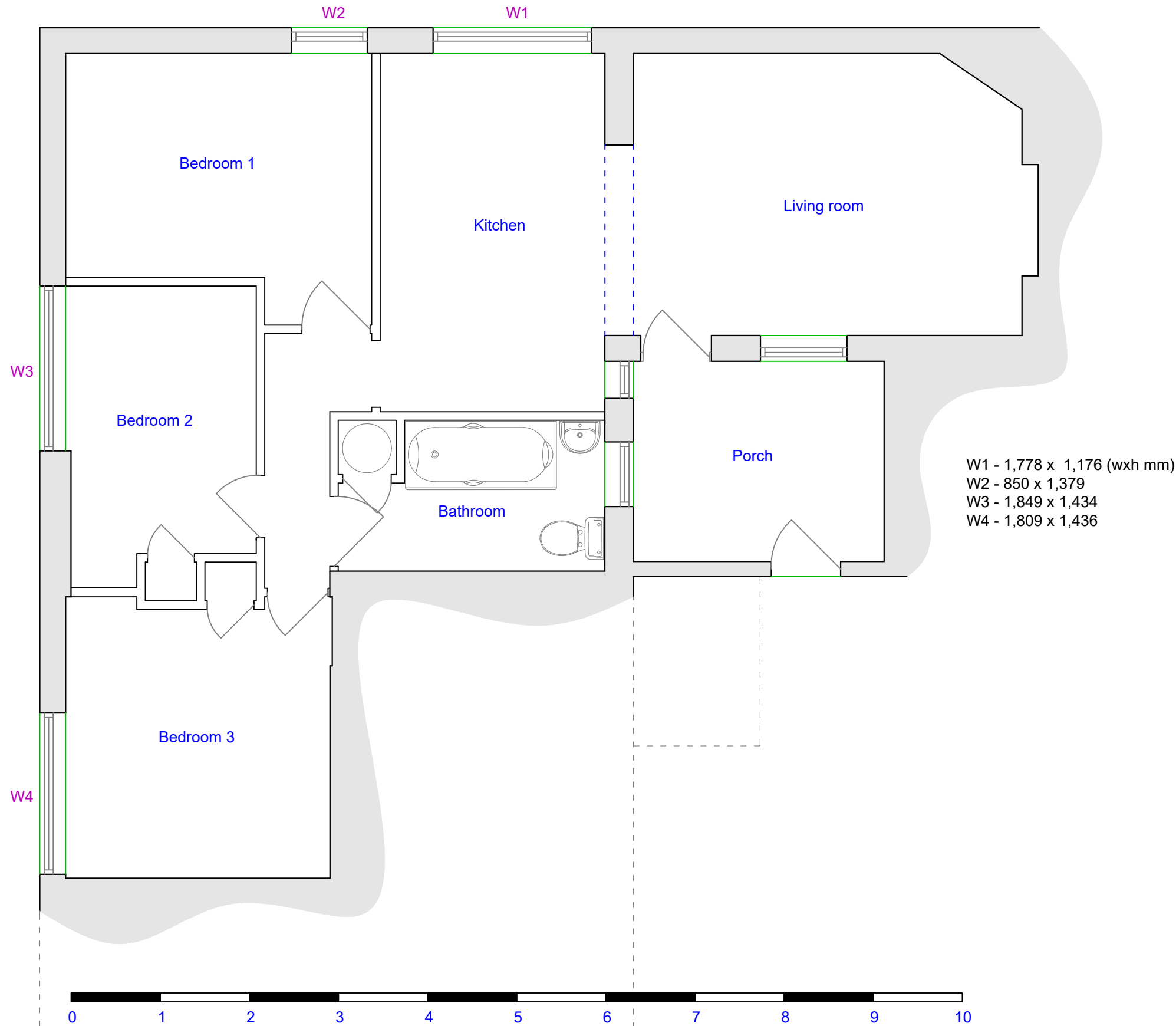
Connections to Utilities

If you require a connection to utilities such as water and sewerage, you will need to contact South West Water on 08000831821. Electricity connections are made by Western Power Distribution who can be contacted on 08456012989.

Should you require any further advice regarding any part of your development, please contact the Planning Department and we will be happy to help you.

RECEIVED
By Liv Rickman at 2:16 pm, Jun 24, 2024

APPROVED
By Lisa Walton at 4:22 pm, Aug 19, 2024



Notes:

Location (1:1250)

Block (1:500)

Client: **Kevin Preston**

Project: **3 Heydor Flats, Garrison Lane, St Mary's, Isles of Scilly, TR21 0JD**

Title: **Existing first floor plan (1:50)**

Ref.:	Rev.:	Size:
24-210 / 02	-	A3

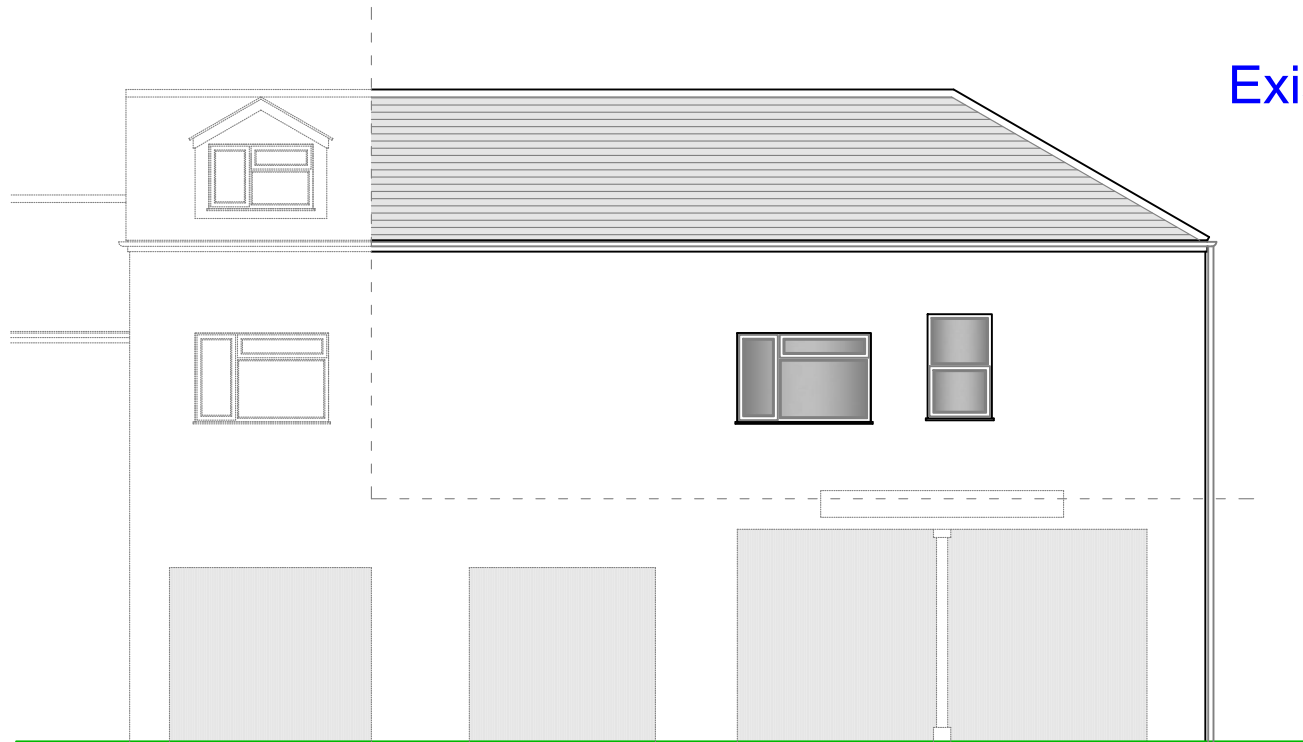
ES

ENYS SURVEYING LTD

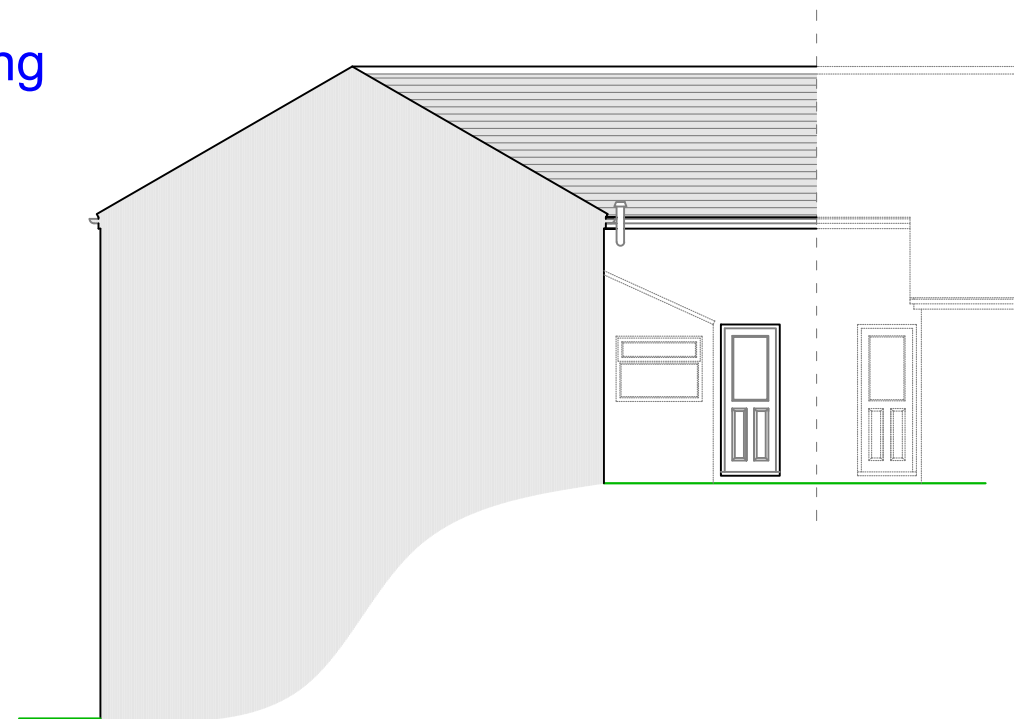
Crellow House
Crellow Gardens
Stithians
TR3 7RN

info@enys-surveying.co.uk
www.enys-surveying.co.uk

07775 724144



Existing

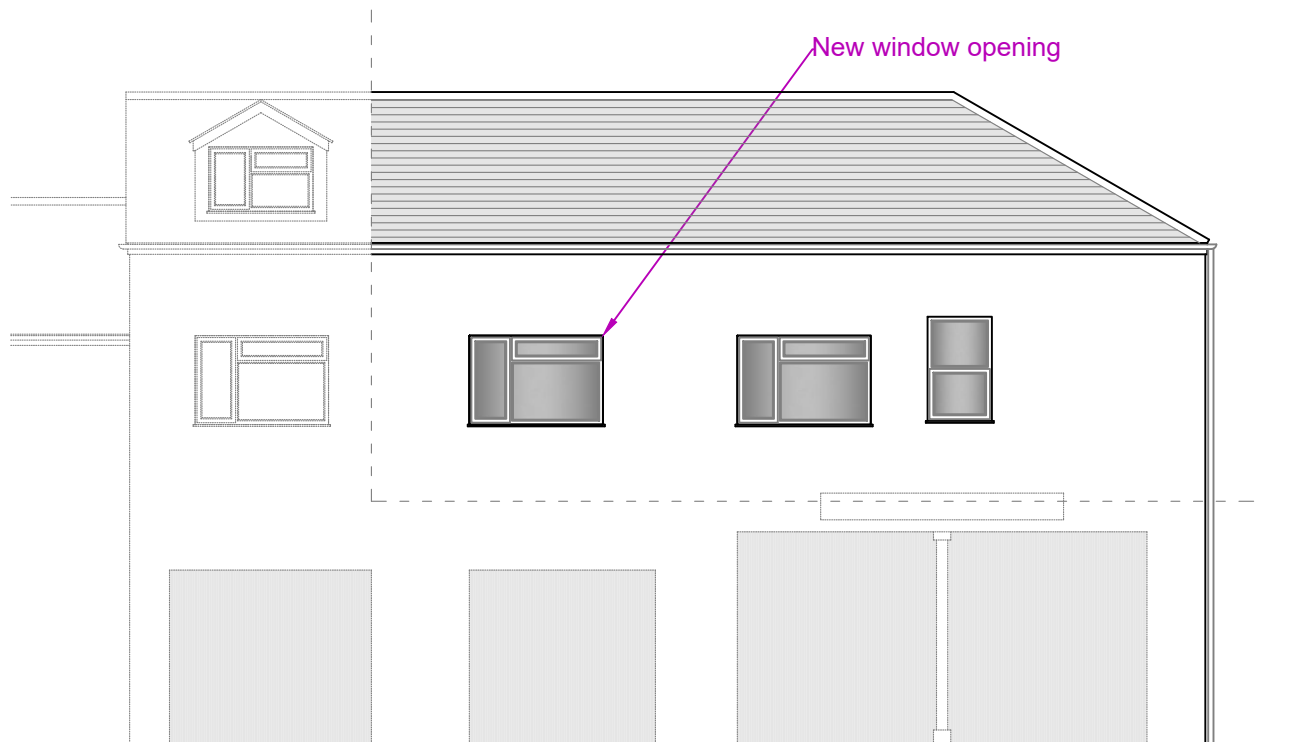


North

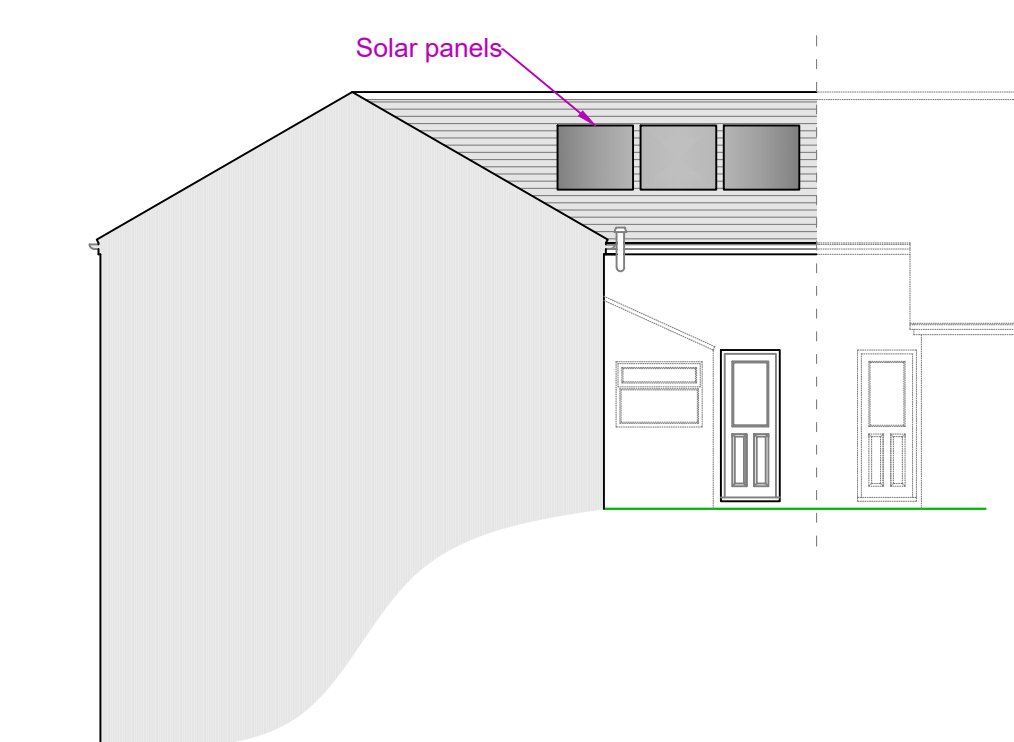


South

APPROVED
By Lisa Walton at 4:23 pm, Aug 19, 2024



New window opening



Solar panels

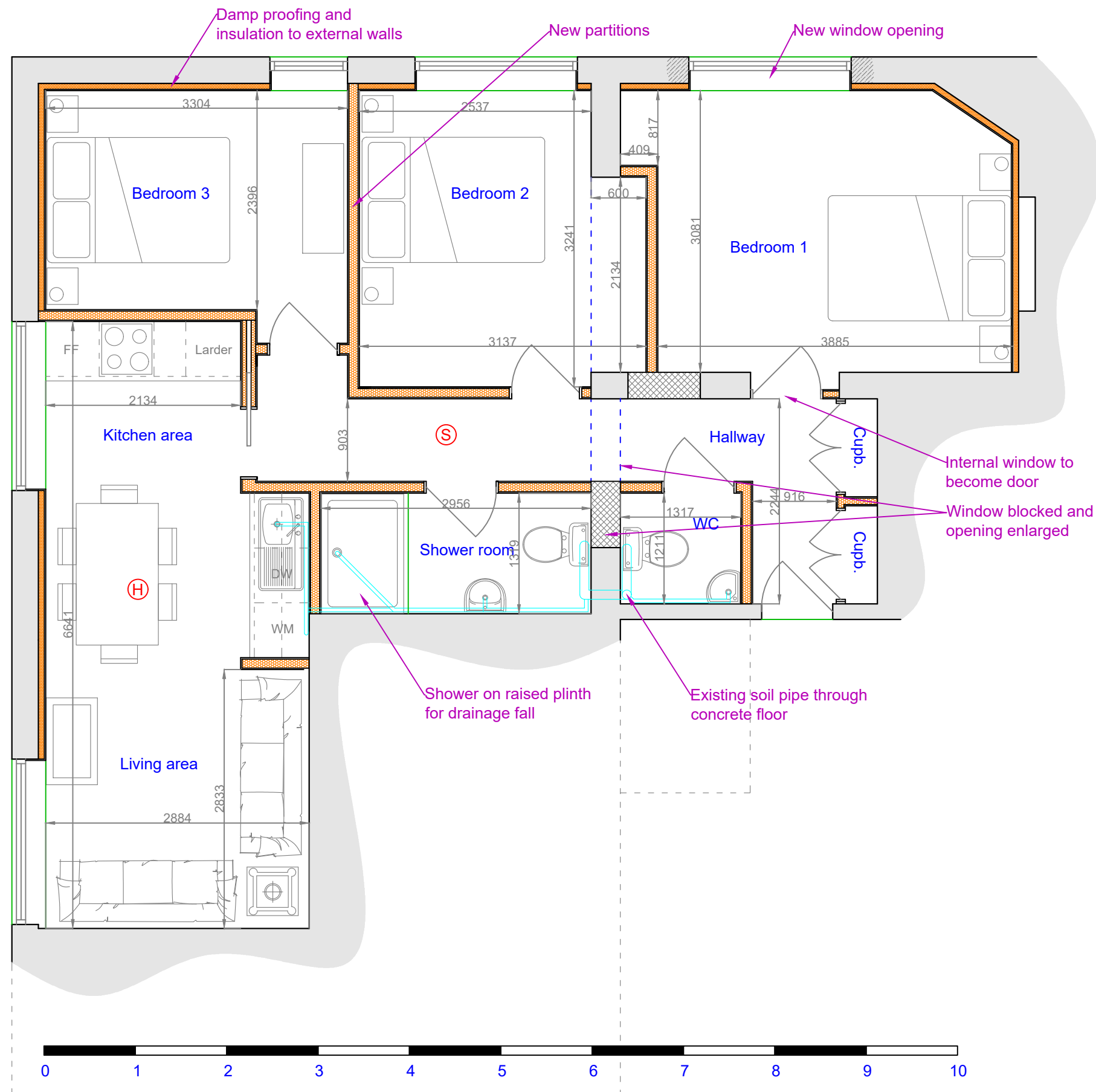
Proposed

Notes:

RECEIVED
By Liv Rickman at 4:08 pm, Jun 19, 2024

Client: Kevin Preston		
Project: 3 Heydor Flats, Garrison Lane, St Mary's, Isles of Scilly, TR21 0JD		
Title: Existing & proposed elevations (1:100)		
Ref.: 24-210 / 03	Rev.: -	Size: A3
ENYS SURVEYING LTD		
Crellow House Crellow Gardens Stithians TR3 7RN		
info@enys-surveying.co.uk www.enys-surveying.co.uk		
07775 724144		

ES



APPROVED
By Lisa Walton at 4:24 pm, Aug 19, 2024

RECEIVED
By Liv Rickman at 4:07 pm, Jun 19, 2024

Client: Kevin Preston		
Project: 3 Heydor Flats, Garrison Lane, St Mary's, Isles of Scilly, TR21 0JD		
Title: Proposed first floor plan (1:50)		
Ref.: 24-210 / 04	Rev.: A	Size: A3
ENYS SURVEYING LTD		
Crellow House Crellow Gardens Stithians TR3 7RN		
info@enys-surveying.co.uk www.enys-surveying.co.uk		
07775 724144		

DESIGN AND ACCESS STATEMENT

3 Heydor Flats, Garrison Lane, St Mary's, TR21 0JD

Proposed window, solar panels and internal alterations



APPROVED

By Lisa Walton at 4:25 pm, Aug 19, 2024

Section 1: Design

The property is a first floor, three bedroomed flat located in the town centre over a ground floor shop.

It is proposed to install an additional window in the front (north) elevation. This will match the others in the property and will provide direct natural light and ventilation to this room, which is absent at present.

It is also proposed to install solar panels on the south facing roof slope. The area of the roof is relatively small and therefore only around three panels are likely to fit in this location.

The internal layout of the property will be amended to increase its usability and fire safety.

Section 2: Access

The access to, into and around the property will be unchanged by the proposed works. At present the access to the rear is via a shared set of external steps which will not be amended.

Section 3: Site Waste Management Plan

Due to the internal refurbishment nature of the works, the amount of waste produced will be limited and mainly restricted to plaster, timber, floor finishes and some masonry. Wherever possible, materials such as timber studs will be retained or reused. Due to the slim sizing of the existing materials compared with current standards however, there will inevitably be the need for some removal from site.

There is no external storage space for a skip with the property. The waste materials will therefore be cut, bagged (where possible) and stored in a dedicated internal space within the property. Waste will be sorted into timber, plaster, concrete, metal, plastic and glass. The waste materials will then be, at least once weekly, manually moved down the external steps and into the back of a pickup truck in the access lane, after which they will be locally recycled or disposed of by the waste management contractors on the island.