

Lisa Walton (Chief Planning Officer)

From: Lisa Walton (Chief Planning Officer)
Sent: 05 June 2025 17:21
To: lisa.luong@tetlow-king.co.uk
Cc: Philippa Smyth; jonathan.adams@tetlow-king.co.uk; Leonie.Stoate@tetlow-king.co.uk
Subject: P/25/024/FUL Normandy House, St Mary's

Dear Lisa,

Thank you for your patience whilst we consider this application and my apologies for the delay. The case officer, Phillipa, has been considering the proposed replacement of the timber windows at this property, on behalf of the Council of the Isles of Scilly. However, as our arrangements with South Downs National Park will shortly conclude I am picking up some of the undetermined applications.

From a visit to the property and from assessing the wider landscape views of Normandy House, I am concerned that wholesale replacement of the timber windows will fail to preserve or enhance the character of the conservation area, of which we have a duty to ensure.

I know you have provided some of this information already to Phillipa, but as the proposed elevations do not show sufficient detail to ascertain the true change in appearance I would ask that you provide:

- 1:20 scale drawing of the window detail to include profiles
- Examples of other developments (anywhere in the UK) where the specific upvc window product proposed, has been successfully used in a conservation area, in place of timber windows.

Based on the information provided, currently, I am not satisfied that the changes proposed will preserve or enhance the character of the conservation area or be appropriate in this type of property. If you would like to provide further details, as requested above, I would suggest we agree an extension of time to allow the information to be provided and to allow time for further consideration of this proposal.

Alternatively, I will determine the application on the basis of the information submitted. If you could confirm as soon as possible.

Regards
Lisa

Lisa Walton MRTPI
Chief Planning Officer | Council of the Isles of Scilly

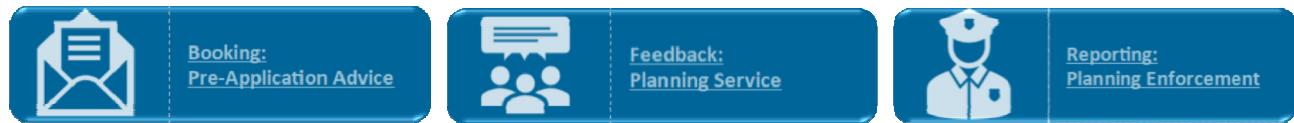
CAVEAT TO PLANNING ADVICE: Any advice given by Council officers for pre-application enquiries does not indicate any formal decision by the Council as Local Planning Authority. Any views or opinions are given without prejudice to the formal consideration of any planning application. The recommendation on any application can only be made after the Council has consulted local people, statutory consultees and any other interested parties in accordance with statutory procedures. The final decision on an application will then be made by the Full Council or by the Chief Planning Officer under delegated powers in accordance with the Council's approved Scheme of Delegation and Planning Protocol, and will be based on all of the information available at that time. You should therefore be aware that officers cannot guarantee the final formal decision that will be made on your application(s).

PLEASE NOTE: I work on a hybrid basis, with some partial remote working. Phone calls do, however, ring through to wherever I am working. If your call is unanswered, voicemails will be picked up and calls returned as necessary. If you do have a planning enquiry then it is best to put this in writing, ideally by email as there is a delay in the processing of post.

PRE-APPLICATION ADVICE: The Planning department offer a bookable appointment system, which allows people to book a slot to speak to us in person. Currently this is only on a Monday morning and slots are limited. If you do wish to book a slot, please use the link below. As of 2025, the Council will be introducing a charge for pre-application advice. We

have published our charges online, on the Planning pages of the Councils website. We have also created an online form to book pre-application advice: <https://forms.office.com/e/pRkyKrpQuD>

PLANNING ENFORCEMENT: If you are looking to report a breach of planning control please go to this page: <https://www.scilly.gov.uk/planning/planning-enforcement> and complete the required form. All reports of treated in confidence.



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