

P/25/063/FUL

28th JuLY 2025

BUILDER'S MATERIALS & MACHINERY STORE, TRESCO

SITE WASTE MANAGEMENT PLAN

Client:

Tresco Island Limited,
Tresco Estate Office,
Tresco,
Isles of Scilly,
TR24 0QQ.

Declaration

The Client will be responsible for ensuring that the contents of this document are enacted, taking all reasonable steps to make certain that;

- a) All waste from the site is dealt with in accordance with the Waste Duty of Care in Section 34 of the Environmental Protection Act 1990 and Environmental Protection (Duty of Care) Regulations Act 1991.
- b) All materials will be handled efficiently, and waste managed appropriately.

1.0 Introduction

The Site Waste Management Plan (SWMP) has been prepared for works to take place during the development of Borough Farm, Tresco, the Isles of Scilly.

2.0 Definition of the Works

The scope of works that this Site Waste Management Plan is applicable to is outlined below:

- Construction of a builder's materials and machinery store.

The Plan is specific to this project and has been prepared in line with DTI Guidance for Construction Contractors and Clients. This revision has been updated in line with the estate Site Waste Management Procedures.

The contractor appointed to undertake the works will ensure a copy of the plan is kept in the site office at all times and will be available for inspection to enforcing authorities as required, whilst carrying out their duties.

Once the contractor hands over the site, the plan will be passed to the Client and a copy will be held at the company's office for a period of no less than two years.

In complying with the procedure for Site Waste Management, the contractor and the Client will take all reasonable steps to ensure that;

All waste from site is dealt with in accordance with the waste 'Duty of Care' in Section 34, Environmental Protection Act 1990 and the Environmental Protection (Duty of Care) Regulations 1991; and Material will be handled efficiently, and waste managed appropriately. Material re-use, recycling and recovery is maximised where reasonably practicable. The Plan will be reviewed, revised and refined as necessary. Any changes will be clearly communicated to those affected. Sufficient site security measures are in place to prevent the illegal disposal of waste from the site.

3.0 The Waste Hierarchy

1. Prevention.
2. Preparing for re-use.
3. Recycling.
4. Other recovery.
5. Disposal.

3.1 Prevention

The generation of waste shall be minimised by carefully checking material quantities prior to procurement. This will avoid surplus materials arriving on-site.

Materials shall be used in the most efficient manner to eliminate or minimise off-cuts. For example, timber for stud walls shall be ordered in lengths so that off-cuts are usable as noggins.

Subcontract suppliers who produce items off site shall be encouraged to use the most efficient means of production in order to minimise waste.

Discussion shall be had with suppliers to minimise single-use packaging of materials.

3.2 Preparing for re-use

Surplus materials shall be set aside and stored for re-use. Materials shall be stored in such a way that they are protected from damage from the weather, site conditions or other detrimental factors in order to preserve their condition.

An itinerary of surplus materials shall be kept in order to make an easy assessment of materials available on site. The itinerary shall be referred to prior to the ordering of any new materials.

3.3 Recycling

Surplus materials that have been categorised as unsuitable for re-use shall be considered for recycling. All waste materials shall be segregated into the appropriate categories. The waste materials shall then be assessed as to whether they should be sent to the islands' central recycling facility, or returned to storage for future use.

3.4 Disposal

Inert spoil from site ground works shall be re-distributed within the development site to create raised terracing.

As the development progresses skips shall be located on site to accommodate waste before being removed to central processing.

4.0 Responsibilities

Waste management responsibilities lie with Tresco Estate, and will be delegated to the Contractor at the time of appointment.

Tresco Island Management Team:

Owner: Adam Dorrien Smith
CEO: Nick Halliday
Project Coordinators: Nick Halliday

4.1 Contractor's Responsibilities:

To assist with the implementation of the SWMP, the Site Manager should be particularly concerned with training and communications to subcontractors and appointing trained and competent persons to check skips and vehicles, and to record waste types and amounts being produced on site.

4.2 Waste Minimisation

The contractor will be alerted to their responsibilities under the Environmental Protection Act 1990 and Hazardous Waste (England & Wales) Regulations 2005, and will not only comply with these regulations, but will actively look at waste reduction through re-cycling and using alternatives.

The works shall be carried out in such a way that, as far as is reasonably practicable, the amount of waste to be disposed of is minimised. The waste hierarchy will be applied throughout the duration of the project. Redundant equipment will be offered to the client to allow for reuse as spares where possible, or responsibly disposed of through authorised routes.

4.3 Waste Monitoring & Recording

Waste Transfer Notes shall be collated by the site manager, as well as a register kept and managed on site, recording the quantities and types of waste generated by the construction activities.

4.4 Training

Every operative on site, including subcontractors, will be given training and information on the SWMP as part of their induction. In addition, toolbox talks will be given reinforcing existing training and informing the workforce of the SWMP progress.

The on-site training will include the following topics:

- The SWMP, Roles and responsibilities, waste procedures on site, hazardous waste, duty of care / responsibilities, materials storage.

The SWMP will be kept in the site office and be available for inspection.

4.5 Review of SWMP

At the end of the project the plan will be reviewed and analysed to produce a comparison between estimated and actual waste production.

5.0 Waste Handling:

The following approaches are proposed for various waste types:

TYPE	APPROACH	% Recyclable
Concrete, Concrete work Block / inert masonry	To be crushed and reused as sub-base aggregate on site, Percentage recyclable 100%.	100
Timber and timber content sheet materials	To be distributed to Tresco Central Recycling Facility, distributed for use into mulch, timber particle sheets, chips for wood burning furnaces	100
Metals	To be distributed to Tresco Central Recycling Facility, for sorting and shipping to mainland for processing	100
Roofing materials; Slate	To be distributed to Tresco Central Stores, for use in future repair works	100
Glass	To be distributed to Tresco Central Recycling Facility, distributed for use for drainage and aggregate replacement on the Island	100
General waste materials; packaging, p'board & insulation off-cuts, cardboard	To be distributed to Tresco Central Recycling Facility, for sorting, compacting and shipping to mainland for processing	40